

## FAWKHAM PARISH COUNCIL

I hereby summon you to attend a meeting of **Fawkham Parish Council** to be held at **Fawkham Village Hall** on **Thursday 20<sup>th</sup> June 2024** at **19.30pm** to transact the following business.

Grace Champion  
Clerk to Fawkham Parish Council

### Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr James Cherry (Vice Chair), Cllr David Mansfield, Cllr Lucie Sleeman and Cllr Will Johnstone

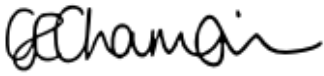
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### AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest for items relating to the Agenda:**  
Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.
3. **Public Session**  
Parish Council meetings are open to the public. In accordance with the Standing Orders, thirty minutes are allocated for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the Parish Council meeting. The Council may enter closed session at the end of the meeting to discuss a confidential item, members of the public still present will be asked to leave.
4. **Planning Applications:** to agree the Parish Council's responses to the following planning applications:
  - (1) **23/03181/FUL**– Chimmens Solar Farm Land At Speedgate Farm Mussenden Lane Horton Kirby Kent. *Construction and operation of a solar farm with all associated works, equipment necessary infrastructure and biodiversity net gains. New Access Track.*  
**Consultation expiry: 21 June 2024**
  - (2) **SE/24/01292/DETAIL** - Former Depot North Of Salts Farm Fawkham Road Fawkham Kent DA3 7BJ. *Details pursuant to condition 18 (footpath / cycleway link to Cheyne Walk) of 22/01550/MMA relating to 20/00882/OUT (allowed at Appeal APP/G2245/W/20/3260956)*  
**Consultation expiry: 25 June 2024**
5. **Planning Decisions:**  
To note planning decisions received from Sevenoaks District Council:
  - 24/00580/WTPO - The Lodge Fawkham Manor Farm Manor Lane Fawkham Kent DA3 8ND Works to Trees covered by a TPO Various works to trees. **Split Decision**
  - 24/00609/DETAIL - Land To The Rear Of Hurstgrove Castle Hill Hartley Longfield Kent DA3 7BQ. Approval of Details. Details pursuant to condition 6 (surface water drainage) of 22/00666/FUL **Granted**
  - 24/00881/DETAIL. Land To The Rear Of Hurstgrove Castle Hill Hartley Longfield Kent DA3 7BQ. Approval of Details. Details pursuant to condition 7 (archaeological watching brief) of 22/00666/FUL **Granted**
  - 24/00882/DETAIL. Land To The Rear Of Hurstgrove Castle Hill Hartley Longfield Kent DA3 7BQ. Approval of Details. Details pursuant to condition 8 (green roof) of 22/00666/FUL **Granted**
  - 24/00845/DETAIL. Former Depot North Of Salts Farm Fawkham Road Fawkham Kent DA3 7BJ. Approval of Details pursuant to condition 6 (external lighting scheme - IN PART) of 22/03424/REM. **Granted**

6. **Approve Minutes:**  
Proposed: To approve as a correct record the minutes of the Annual Council Meeting held on Thursday 9<sup>th</sup> May 2024, as attached.
7. **Matters Arising:** matters arising relating to the Minutes, not on this agenda.
8. **Finance Approval:** (a) Expenditure and Income - details to be tabled. Approval of cheques and payments Including (b) update on online banking access for Cllr Mansfield and Cllr Sleeman
9. **Year End Accounts and Audit Review 2022-23**
  - 9.1. **Proposed:** To consider the Internal Auditor's Report for the year ending 31 March 2024.
  - 9.2. **Proposed:** To approve the Annual Governance Statement for 2023-24, Section 1 of the AGAR for the year ending 31 March 2024. The Chair of the meeting and the Clerk to sign and date PLUS minute reference AND to confirm or not that the Council has published the required Transparency Code information on the Council's website and is up to date.
  - 9.3. **Proposed:** To approve the Accounting Statements for 2023-24, Section 2 of the AGAR for the year ending 31 March 2024 and the supporting Bank Reconciliation as at 31 March 2024 and if necessary, the explanation of the significant variations from last year (2022-23) to this year (2023-24). The Chair of the meeting to sign and date PLUS minute reference.
  - 9.4. **Proposed:** To note the proposed dates for the Exercise of Public Rights as selected by the Council's Responsible Finance Officer.
10. **Asset register:** review of 2024's updated register, consideration and agreement of works required and budget requirements for 2025/6.
11. **HIP:** to receive an update; discussion and agreement of next steps.
12. **Neighbourhood Plan:** to receive and note an update.
13. **Small Grains:** to receive an update, discussion and agreement of next steps
14. **KALC Town and Parish Council EP Plan:** discussion regarding the need for and preparation of an Emergency Plan for the Parish.
15. **PROWs:** update on annual inspections.
16. **CIL:** to review the list of projects which require funding.
17. **Chair and Councillors reports:** to note any items not listed on the agenda.
18. **Open Forum for Councillors to raise matters to be placed on the next agenda:**  
Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details cannot guarantee inclusion on the proposed agenda.
19. **Date of Next Meeting:**  
To note the next Parish Council Meeting is being held on **25<sup>th</sup> July 2024** at Fawkham Village Hall.

20. **Confidential Item - Planning/Planning Enforcement: Proposal:** to review, update and agree actions for cases.



Signed – G Champion, Clerk