

FAWKHAM PARISH COUNCIL

I hereby summon you to attend a meeting of **Fawkham Parish Council** to be held at **Fawkham Village Hall**, on **Thursday 5th October 2023** at **19.30pm** to transact the following business.

Grace Champion
Clerk to Fawkham Parish Council

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr James Cherry (Vice Chair), Cllr David Mansfield, Cllr Lucie Sleeman and Cllr Will Johnstone

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest for items relating to the Agenda:**
Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.
3. **Public Session**
Parish Council meetings are open to the public. In accordance with the Standing Orders, thirty minutes are allocated for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the Parish Council meeting.
The Council may enter closed session at the end of the meeting to discuss a confidential item, members of the public still present will be asked to leave.
4. **Planning Applications:** to agree the Parish Council's responses to the following planning applications:
 - (1) **Land To The Rear Of Hurstgrove, Castle Hill, Hartley, Longfield Kent DA3 7BQ:**
 - (a) **SE/23/02712/DETAIL** - *Details pursuant to condition 2 (materials) of 22/00666/FUL Consultation deadline: N/A*
 - (b) **SE/23/02747/DETAIL** - *Details pursuant to condition 3 (hard and soft landscaping) of 22/00666/FUL Consultation deadline: N/A*
 - (c) **SE/23/02748/DETAIL** - *Details pursuant to condition 5 (drainage) of 22/00666/FUL Consultation deadline: N/A*
 - (d) **SE/23/02749/DETAIL** - *Details pursuant to condition 6 (surface water drainage) of 22/00666/FUL Consultation deadline: N/A*
 - (e) **SE/23/02750/DETAIL** - *Details pursuant to condition 7 (watching brief) of 22/00666/FUL Consultation deadline: N/A*
 - (f) **SE/23/02751/DETAIL** - *Details pursuant to condition 8 (green roof construction method) of 22/00666/FUL Consultation deadline: N/A*
 - (g) **SE/23/02752/DETAIL** - *Details pursuant to condition 9 (electric car charging) of 22/00666/FUL Consultation deadline: N/A*
 - (h) **SE/23/02753/DETAIL** - *Details pursuant to condition 10 (tree protection) of 22/00666/FUL Consultation deadline: N/A*
 - (2) **SE/23/01325/LDCPR - Crispins Valley Road Fawkham Longfield Kent DA3 8NA.** *Proposing to utilise existing veranda floor area into a home study by*

enclosing the two open faces with two external walls.

Consultation deadline: N/A

- (3) **SE/23/02702/DETAIL - Former Depot North Of Salts Farm**
Fawkham Road, Fawkham, Kent DA3 7BJ. *Details pursuant to condition 8 (delivery and management of on-site communal and visitor parking) subject to 22/03424/REM*
Consultation deadline: 10 October 2023.

5. Planning Decisions:

To note planning decisions received from Sevenoaks District Council:

- 23/01925/DETAIL - Fawkham Manor. *Condition 15 (management plan for ancient woodland)* **GRANTED.**
- 23/01926/DETAIL - Fawkham Manor. *Condition 21 (Verification report)* **GRANTED.**

6. Approve Minutes:

Proposed: To approve as a correct record the minutes of the Parish Council Meeting held on Wednesday 20th September 2023, as attached.

- 7. Matters Arising:** matters arising relating to the Minutes, not on this agenda.

8. Finance Approval

(a) Expenditure and Income - details to be tabled. Approval of cheques and payments Including
(b) update on online banking access for Cllr Mansfield and Cllr Sleeman

9. Year End Accounts and Audit Review 2022-23

Proposed: To consider the External Auditor's Report for the year ending 31 March 2023.

10. Asset maintenance

- **Proposal:** to review quote of £75.00 from RH Gardening Services for the maintenance of the hedge on the village green and further quote to clear/tidy up underneath Christmas tree.
- Update on maintenance work at village green

- 11. Salt bins:** arrangements to refill the one at Fawkham Green Road and this winter's delivery.

- 12. Neighbourhood Plan - update.**

- 13. Village Green Electricity - proposal:** to review quote from UCR consultants (standing charge 62ppd unit rate 28.68pkwh) for village green electricity contract renewal.

- 14. Christmas tree lights switch on - agree date and arrangements.**

- 15. Chair and Councillors reports:** to note any items not listed on the agenda.

16. Open Forum for Councillors to raise matters to be placed on the next agenda:

Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details cannot guarantee inclusion on the proposed agenda.

17. Date of Next Meeting:

To note the next Parish Council Meeting is being held on **2 November 2023** at **Fawkham Village Hall.**

18. Confidential Item - Planning/Planning Enforcement:

Proposal: to review, update and agree actions for cases.



G Champion

Signed – G Champion, Clerk