



FAWKHAM PARISH COUNCIL

I hereby summon you to attend a meeting of **Fawkham Parish Council** to be held at **Fawkham Village Hall**, on **Thursday 15 June 2023** at **19.30pm** to transact the following business.

Grace Champion
Clerk to Fawkham Parish Council

Members of the Parish Council:
Cllr Laura Evans (Chair), Cllr Will Johnstone, Cllr James Cherry, *two councillor vacancies*

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest for items relating to the Agenda:**
Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.
3. **Public Session**
Parish Council meetings are open to the public. In accordance with the Standing Orders, thirty minutes are allocated for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the Parish Council meeting.
The Council may enter closed session at the end of the meeting to discuss a confidential item, members of the public still present will be asked to leave.
4. **Planning Applications:**
To agree the Parish Council's responses to the following planning applications:
 - (1) **SE/PA/23/00118 - Chimmens Solar Farm Land At Speedgate Farm Mussenden Lane, Horton Kirby Kent**
EIA screening opinion request
Consultation deadline: 3 June 2023
Responded to via delegated authority on 2 June 2023.
 - (2) **23/01164/FUL - Storage Unit Adjacent Workshop A1 Orchard Farm Fawkham Road Fawkham Kent DA3 7BJ**
The demolition of the existing buildings and the construction of 8 new homes and associated landscaping, access, car and cycle parking and refuse and recycling provision.
Consultation deadline: 7 June 2023
Responded to via delegated authority on 5 June 2023.
 - (3) **SE/23/01334/LDCEX - Canada Farm Kennels, Canada Farm Road, South Darenth, Kent DA4 9LA**
Confirmation that composite use of land comprising residential, cattery and kennels (sui generis) is lawful.
Consultation deadline: 8 June 2023
Responded to via delegated authority on 5 June 2023.
 - (4) **SE/23/01363/LDCPR - Greenacre Valley Road Fawkham Longfield Kent, DA3 8NA**
Change of use of residential dwelling into children services supported accommodation/residential care.
Consultation deadline: not known

5. Planning Decisions:

To note planning decisions received from Sevenoaks District Council:

23/00547/FUL - Land Opposite Fawkham Village Hall Valley Road Fawkham. *Construction of a new vehicular and pedestrian access with fence, gate piers and associated landscaping. Relocation of existing fencing. WITHDRAWN*

23/00980/FUL - Stables North East Of Brands Hatch Hotel Brands Hatch Road, Fawkham. *Demolition of existing stable block and replacement with 3no. bedroom dwelling with associated works. REFUSED*

22/03424/REM - Former Depot North Of Salts Farm Fawkham Road Fawkham. *Reserved matters (Appearance, Landscaping, Layout, Scale) pursuant to condition 1 of 22/01550/MMA for the erection of 26 dwellings with some matters reserved. GRANTED*

6. Approve Minutes:

Proposed: To approve as a correct record the minutes of the Annual Council Meeting held on Thursday 18th May 2023, as attached.

7. Matters Arising:

Matters arising relating to the Minutes, not on this agenda.

8. Finance Approval

Expenditure and Income - details to be tabled. Approval of cheques and payments

9. Year End Accounts and Audit Review 2021-22

- **Proposed:** To consider the Internal Auditor's Report for the year ending 31 March 2023.
- **Proposed:** To approve the Annual Governance Statement for 2022-23, Section 1 of the AGAR for the year ending 31 March 2023. The Chair of the meeting and the Clerk to sign and date PLUS minute reference AND to confirm or not that the Council has published the required Transparency Code information on the Council's website and is up to date.
- **Proposed:** To approve the Accounting Statements for 2022-23, Section 2 of the AGAR for the year ending 31 March 2023 and the supporting Bank Reconciliation as at 31 March 2023 and if necessary, the explanation of the significant variations from last year (2021-22) to this year (2022-23). The Chair of the meeting to sign and date PLUS minute reference.
- **Proposed:** To note the proposed dates for the Exercise of Public Rights as selected by the Council's Responsible Finance Officer.

10. Asset Register

Proposal: to sign off asset register for 2023.

11. Councillors Vacancies


Update.

12. Neighbourhood Plan

Update on progress and timeline for next steps.

Proposal: FPC to agree to the draft Regulation 14 Neighbourhood Plan document (subject to the outcome of the SEA screening process), along with its supporting evidence base, on which formal consultation will be undertaken in accordance with requirements.

- 13. Chair and Councillors reports:**
To note any items not listed on the agenda.
- 14. Open Forum for Councillors to raise matters to be placed on the next agenda:**
Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details cannot guarantee inclusion on the proposed agenda.
- 15. Amendment of dates for meetings for the forthcoming year 2023/2024 to be agreed:**
13 July 2023
31 August 2023
14 September 2023
5 October 2023
2 November 2023
7 December 2023
4 January 2024
1 February 2024
7 March 2024
4 April 2024
- 16. Date of Next Meeting:**
To note the next Parish Council Meeting is being held on **13 July 2024** at **Fawkham Village Hall**.
- 17. Confidential Item - Planning/ Planning Enforcement:**
Proposal: to review, update and agree actions for cases.



Signed – G Champion, Clerk