

FAWKHAM NEIGHBOURHOOD PLAN STEERING GROUP

MINUTES OF THE NINTH MEETING TO HELD SEPTEMBER 14TH 7:30 AT FAWKHAM VILLAGE HALL

Attendees: Laura Evans, Laura Marchant, David Mansfield, Natalie Fox, James Cherry

1. Apologies for absence: Lawrence Moss, Duncan Harker, Lucie Sleeman
2. New members of the Steering Group: introductions
3. Members of the public: none present
4. Agreement of Minutes of the 8th meeting: agreed
5. Update on SDC's Local Plan, as context for the Neighbourhood Plan: an overview of the timeline was discussed, with the next step a Regulation 18 consultation on non-Green Belt sites expected this autumn.
6. Update on evidence base - reports remaining to be completed:
 - *Indoor Sport - to be signed off*
 - *Community Facilities - to be signed off*
 - *Sustainable Transport - to be signed off*
 - *Open Spaces*
 - *Views*
 - *Employment - now Local Economy*
 - *Biodiversity: natural assets*
 - *Biodiversity: records*
 - *Surface water flooding report*
 - *Site Assessments*

The workplan for the evidence base reports was reviewed, and the work remaining discussed. It is hoped all evidence reports will be completed by the end of October. It was noted that meetings were held with SDC Planning Policy over the summer regarding the Green Belt Appraisals and Fawkhams Parish Landscape Character Assessment.

Action: all to review the reports for Indoor Sport, Community Facilities and Sustainable Transport and provide comments or sign off to these by the end of September.

Action: Remaining reports to be completed.

7. Community engagement: the Consultation and Engagement Programme was reviewed, with the most recent events being the residents' workshop held 7.7.22 and church fete stand 26.6.22. Reports for these were agreed. The draft vision resulting from the residents' workshop was discussed and agreed. There are currently no further engagement plans, with a third leaflet to all residents, ahead of a Regulation 14 consultation, expected next year.

8. Next steps with the Neighbourhood Plan preparation: once the evidence base is complete, work will begin on drafting the policies within the Plan, with a meeting to discuss and agree the format of the document.

9. Budget: Survey Monkey annual subscription expires 21.9.22 and will not be renewed. Data will be exported for future reference.

10. Confidential items: these were discussed.

11. Items for the next agenda and date of next meeting: to be decided.