



FAWKHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held at Fawkham Village Hall on Thursday 16th February 2023 at 7:30pm to transact the following business.

Grace Champion
Clerk to Fawkham Parish Council

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr Maxine Fothergill, Cllr Will Johnstone, Cllr James Cherry, Cllr Laura Marchant

AGENDA

1. Apologies for Absence

Apologies were received from Cllr Marchant (family commitment) and Cllr Johnstone (holiday).

2. Declarations of Interest for items relating to the Agenda:

Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.

Noted: Cllr L Evans declared a pecuniary interest in repayments for FPC expenditure awaiting approval.

Noted: Cllr L Evans declared an interest in a planning application and planning enforcement case being discussed due to it being a neighbouring property.

Noted: Cllr Cherry declared an interest in agenda item 20.

3. Public Session

Parish Council meetings are open to the public. In accordance with the Standing Orders, thirty minutes are allocated for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the Parish Council meeting. The Council may enter closed session at the end of the meeting to discuss a confidential item, members of the public still present will be asked to leave.

Noted: One MOP was present.

4. Minutes of Previous Meeting

To receive and approve the minutes of the meeting held on 19th January 2023.

Resolved: It was proposed through the Chair both minutes be approved and signed by the Chair, seconded by Cllr Cherry.

5. Matters Arising: Matters arising relating to the Minutes, not on this agenda.

Noted: Baldwin's Green –L Evans noted that she had emailed KCC Cllr D Brazier to seek an update but was still awaiting a response.

Noted: Brandshatch Floodlights –Dst Cllr L Harrison provided the PC with an update from Brandshatch. It was noted that there are three lights that they are looking at adjusting but the other lights are for security purposes. FPC asked Dst Cllr L Harrison to go back to Brandshatch asking if the security lights would be motion sensed.

Noted: FPC salt bins. Cllr L Evans, Cllr M Fothergill and Cllr J Cherry confirmed they had now moved and filled the salt bins at FVH car park. Cllr L Evans also noted that she has asked KCC if the salt bin on Fawkham Green Road could be adopted by them and that this had not been confirmed yet.

Noted: Small Grains. The Chair informed the PC that SDC had now given consent for FPC's grounds contractor to carry out additional cuts this summer. Cllr L Evans agreed to get back in contact with the grounds contractor to see if the quote from August 2021 still stands or if there has been any price change. Dst Cllr L Harrison informed the PC that she was still chasing SDC for the grass cutting schedule. Cllr L Evans agreed to draft a response from the PC to the two residents emails received in relation to Small Grains and would circulate these to all.

Noted: Southern Water lights in pumping station: Still no response. It was agreed that the Clerk will email the CEO of Southern Water this week to try and get a response that way.

Noted: St Mary's Church Car Park: the Chair informed the PC that the owner of the dog training business was in the process of looking at a licence for use of clear access of the church car park to resolve the car parking issues there.

6. **Planning Applications:**

To agree the Parish Council's responses to the following planning applications:

SE/23/00186/DETAIL - Fawkham Manor Hospital, Manor Lane, Fawkham, Kent DA3 8NH

Details pursuant to condition 11 (Travel Plan) - 21/00695/FUL.

Consultation deadline: 24 February 2023

Resolved: The Chair provided a brief summary of the travel plan and issues that she had highlighted including the cycle route/cycling storage, bus services being out of date etc. It was agreed by all that the travel plan was not fit for purpose and unrealistic and therefore FPC would object to this. Cllr L Evans also proposed writing to KCC Cllr D Brazier to highlight FPC's disappointment in this being approved by KCC and this was agreed by all.

SE/23/00187/DETAIL - Fawkham Manor Hospital, Manor Lane, Fawkham, Kent DA3 8NH

Details pursuant to condition 23 (Fixed telecommunication infrastructure and high speed fibre optic) - 21/00695/FUL.

Consultation deadline: 28 February 2023

Resolved: It was discussed and agreed by all that FPC would not submit any comments on this application.

SE/23/00225/DETAIL - Fawkham Manor, Manor Lane, Fawkham, Kent DA3 8NH

Details pursuant to condition 16 (External lighting) - 21/00695/FUL.

Consultation deadline: 27 February 2023

Resolved: The details of the condition were discussed and FPC were unable to ascertain from the details supplied which form of lighting goes where at the site, nor whether they are motion-activated or on all the time. Given the Ancient Woodland, it was agreed that FPC would object to this condition and request a revised lighting plan is submitted. It was also agreed that the "street lamps" suggested did not seem to fit in with their landscape and Cllr L Evans also suggested that FPC request for the lighting plan to take into account the presence of bats at the site. This was agreed by all.

7. **Planning Decisions:**

To note planning decisions received from Sevenoaks District Council:

22/02599/FUL - Land North West Of Horton Wood Canada Farm Road South Darenth

Installation of a solar park to export up to 49.9MW (AC) electricity, including solar panels, inverter cabins, associated infrastructure and associated hard landscaping. GRANTED

22/03323/DETAIL - Hatchfield Lodge Valley Road Fawkham Kent DA3 8PB

Details pursuant to conditions 2, 7, 8 & 9 of 22/02284/FUL Approval of Details GRANTED

8. CPRE membership renewal

Proposal: renew membership at a cost of either £36 or £60.

Resolved: It was proposed through the Chair that the PC renews the CPRE membership at a cost of £60.00, agreed seconded by Cllr J Cherry.

9. Wildflower seeds

Proposal - to purchase seeds up to the value of £30.00 from the Misc budget for use at Baldwins Green and Rogers Wood Lane.

Resolved: It was proposed through the Chair that the PC buys more flower seeds for Baldwins Green and Rogers Wood Lane, agreed and seconded by Cllr J Cherry.

10. Finance Approval

Expenditure and Income - details to be tabled. Approval of cheques and payments.

Fawkham Parish Council 16th February 2023 Payment List		
Date	Payee/For	Amount
16/02/23	Tony Fullwood Associates Invoice F/4	£6,275.60
16/02/23	Clerk Salary - G. Champion	£408.98
16/02/23	HMRC Tax & NI payment	£102.20
16/02/23	KALC training J Cherry	£60.00
16/02/23	CPRE Membership	£60.00
16/02/23	L Evans repayment FPC phone Sep-Feb	£30.00
16/02/23	L Evans repayment lights for school path order one	£22.71
16/02/23	L Evans repayment lights for school path order one	£25.23
16/02/23	L Evans repayment title register and title plan fee - school path	£6.00
16/02/23	L Evans repayment title plan fee - school plan/fence	£3.00
16/02/23	L Evans repayment HM land registry fee	£7.00
	Total	£7000.72

Resolved: It was agreed to approve the payments listed in the schedule above.

11. Precept communication 2023/24

Proposal: discussion and agreement of precept communication to residents.

Resolved: the proposed draft was discussed and it was agreed by all that this should definitely be communicated to residents. The Chair agreed to add the minor changes and then communicate this via the FPC Facebook page as soon as possible (and before 17 March).

12. CIL

Update.

Noted: The Chair gave a brief summary of the status of CIL enquiries. The Clerk informed the PC that she was still waiting to hear back from the electrician about the heating quotes/ideas for the hall.

The Chair informed the PC that the former annexe at Fawkham Manor Farm had now applied for CIL exemption.

13. Defibrillators

Update. AED training update.

Noted: The Clerk proposed the training take place on either 26/27 April. It was agreed by all that 27 April worked well. The Clerk agreed to go back to the training provider to confirm this date and to also communicate this to local businesses and residents via email and Facebook.

14. Local Plan

Update. Discuss and agree whether to respond to the Government's NPPF consultation which closes on 2/3/23.

Noted: The Chair asked the councillors to read her notes in her email circulated prior to the meeting (email of 13 February). The Clerk agreed to resend this email to all for review. The Chair then provided a very brief summary on this and suggested that the PC cc Laura Trott into their response when it is agreed.

15. Neighbourhood Plan

Update.

Noted: The Chair informed the PC that the 10th steering group meeting had taken place. It was noted that the evidence base was now complete and that the next step is now to draft the plan and policies. The Chair confirmed that the neighbourhood plan has a stall at the church fete where they hope to be able to speak to more residents and keep them up to date with the progress that has been made and hopefully with draft policies to show residents.

16. Affordable Housing

Proposal: to discuss and agree a response to the email from the Housing Enabling Officer dated 6.2.23..

Resolved: FPC's draft response was discussed and it was proposed by the Chair to send this response this week and agreed and seconded by Cllr M Fothergill.

17. HIP

Proposal: to agree potential dates for a meeting with the new KCC Highways Officer.

Resolved: The Clerk confirmed she was in the process of getting potential dates from the KCC Highways Officer. It was agreed that the Clerk would inform all councillors of the agreed date so others can join if they wish to do so.

18. Fence besides school gate

Update.

Noted: It was noted by the Chair that the Clerk had heard back from the Owner that there are currently no plans in place for the fence to be fixed.

19. Community Transport proposal

Update.

Noted: The Chair provided the PC with a brief summary from her recent zoom meeting in relation to this proposal.

20. KCC: Kent Communities Programme Consultation

Proposal: Discussion and agreement on response.



Resolved: It was agreed that the PC would move this item to the next meeting.

21. Community Event: His Majesty The King's Coronation

Update on plans and proposals, including agreement of date.

Noted: The Clerk informed the PC that she was meeting with Cllr L Marchant next week to go through the proposed plans further. The current votes from the Facebook poll were discussed and it was confirmed that the deadline for submitting a road closure application is 3 March. It was agreed that the Clerk and Cllr L Marchant would provide a more in depth update at the next PC meeting.

22. Chair and Councillors reports:

To note any items not listed on the agenda.

Noted: The Chair ran through the timetable of the upcoming town and parish council elections and the process the councillors need to follow if they wish to stand for re-election. The Clerk agreed to check the rule for the Annual Council Meeting to make sure it was within the timeframe of 14 days.

23. Open Forum for Councillors to raise matters to be placed on the next agenda:

Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details cannot guarantee inclusion on the proposed agenda.

None.

24. Date of Next Meeting:

To note the next Parish Council meeting is being held on **Thursday 23rd March 2023** at Fawkham Village Hall.

25. Confidential Item - Planning/ Planning Enforcement:

Proposal: to review, update and agree actions for cases.

Resolved: A numbers of items were discussed and actions agreed.

The meeting closed at 20:44.