



FAWKHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held at Fawkham Village Hall on Thursday 13th October 2022 at 7:30pm to transact the following business.

Grace Champion
Clerk to Fawkham Parish Council

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr Maxine Fothergill, Cllr Will Johnstone, Cllr James Cherry, Cllr Laura Marchant

AGENDA

1. Apologies for Absence

Apologies were received from Cllr Marchant (childcare).

A minute's silence to mark the Queen's passing.

Noted: As a mark of respect and in honour of the memory of Her Majesty Queen Elizabeth II, who had died on 8 September 2022, the Councillors and Clerk held a minute's silence.

2. Declarations of Interest for items relating to the Agenda:

Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.

Noted: Cllr L Evans declared a pecuniary interest in payments for FPC expenses awaiting approval.

Noted: Cllr L Evans declared an interest in a planning enforcement matter being discussed due to it being a neighbouring property.

3. Public Session

The Council's meetings are open to the public, however, only the first half hour is given for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave if the council will be discussing confidential matters.

Noted: Apologies were received from District Cllr L Harrison.

4. Minutes of Previous Meeting

To receive and approve the minutes of the meeting held on 7 September 2022.

Resolved: It was proposed through the Chair that the minutes be approved and signed by the Chair, seconded by Cllr Johnstone.

5. Matters Arising:

Matters arising relating to the Minutes, not on this agenda.

Noted: Baldwin's Green – the Chair had not received any further update from KCC Cllr D Brazier.

Noted: Brandshatch Floodlights – the Chair informed the PC that it looks as though the light may be from The Kentagon Café. It was agreed that Councillors would keep monitoring the building and lights as the nights get darker.

Noted: Abandoned vehicle, Village Hall. The Councillors discussed the resident's response and agreed to once again request for this vehicle to be moved to a resident's space. It was also noted that this vehicle is also blocking the salt bin.



Noted: Vehicle for sale, Village Hall. The Councillors all agreed that a letter should be sent to the vehicle owner asking for it to be moved as it is blocking the hall's fire exit. Clerk to send letter.

Noted: FPC salt bins. Cllr Johnstone agreed to have these filled before the next PC meeting. Cllr Johnstone suggested having the spare bags stored in the hall and this was agreed by all.

Noted: SDC road signs. The Chair updated the PC on the road signs that had been checked and asked that any photos of the remaining signs could be sent to her so they can be sent in an email to DCllr Bullford to pass onto SDC requesting replacements for these.

Noted: HIP. The Chair noted that the HIP has now been sent to KCC for their review and that the PC are now awaiting a response. Cllr Fothergill asked if the PC could request for the length of the 30mph strip on Brands Hatch Road to be extended due to a resident's concern over the speeds. The Chair notified Cllr Fothergill that unfortunately this was looked at in the recent traffic survey and was not deemed necessary by KCC.

6. Planning Applications:

SE/22/02284/FUL

White House Stables Valley Road Fawkham Kent DA3 8ND

Demolition of existing stable block and replacement with a dwelling and detached garage; relocation of 2no. existing stables and associated works.

Consultation expiry date: 7 October 2022

Resolved: FPC submitted further comments to this amended application on 9 October 2022. FPC decided to change their stance and object to this application due to being very concerned that if proposals for equestrian development in the Green Belt are permitted if in accordance with policy LT2 of the ADMP (and only if not of a size and degree of permanence that they could be adapted for other use in future) and then such development could be considered as Previously Developed Land for redevelopment. It was noted that the proposal did not appear to comply with SDC's Development in the Green Belt SPD, point 7.3.

SE/22/02421/FUL

Land South of Fawkham Manor Farm, Manor Lane, Fawkham, Longfield Kent DA3 8ND

Use of land for the keeping of horses and erection of stable building with associated hay/feed storage and tack room.

Consultation expiry date: 11 October 2022

Resolved: FPC submitted their comments for this application on 7 October 2022. FPC objected to this application on the same grounds as the previous very similar application.

SE/22/01601/FUL

Chudleigh, Castle Hill, Hartley, Longfield, Kent DA3 7BQ

Erection of a replacement bungalow with associated landscaping works. Further information in response to KCC Ecology.

Consultation expiry date: 20 October 2022

Resolved: The application was discussed and it was agreed by all that FPC would note their disappointment that the large outbuildings are no longer being demolished despite their very poor condition. FPC will request a condition if planning is granted that they be demolished.

SE/22/01464/FUL

Eureka, Manor Lane, Fawkham, Longfield, Kent DA3 8ND

Cessation of the existing use, clearance of the existing built development and the erection of 3no. detached dwellings with enhancements to the landscape and ancient woodland.

Associated parking and landscaping.

Consultation expiry date: 25 October 2022

Resolved: It was agreed by all that FPC will request that the lighting issues are addressed before a decision is made by SDC.

7. Planning Decisions:

To note planning decisions received from Sevenoaks District Council

None.

8. Data Protection Policy

Proposal: to review and agree new Data Protection Policy.

Resolved: It was proposed by the Chair that the Policy be adopted, seconded by Cllr J Cherry. Clerk to date and add to website.

9. Publication Scheme

Proposal: to review and agree new Publication Scheme.

Resolved: It was proposed by the Chair and seconded by Cllr J Cherry that, following the amendments agreed, the Policy be adopted and then added to the website.

10. Remembrance Wreath. – donation and cost

Proposal: to agree arrangements for Fawkham’s Remembrance Service and the purchase of a wreath for this (£20.00) and to make a donation of £50.00 to the Royal British Legion on behalf of the residents of Fawkham.

Resolved: It was proposed by Cllr Fothergill and seconded by Cllr Johnstone that FPC agree to the cost and donation of the Remembrance Wreath. It was agreed that the Clerk would publicise the service due to be held on Sunday 13th at 12 o’clock on Facebook and the website at the beginning of November.

11. Community Events:

To discuss:

- Christmas tree lights switch on - discuss and agree the date, time and format of this community event.

Proposal: to assign a budget of £30.00 for this event from the community events budget

Resolved: It was proposed by the Chair and seconded by Cllr Cherry that the Christmas event be held on Saturday 26 November at 16:00, and that £30 be spent on chocolates for children who attend. Clerk to create a Facebook post and to also add to website closer to the event. Cllr Fothergill and the Clerk agreed to purchase the selection boxes for the event.

- Time capsule - to discuss the idea of burying the time capsule to mark the “second Elizabethan era”

Noted: It was agreed by all that the time capsule will be buried on the village green at the Christmas lights event. The Chair suggested preparing a document which describes Fawkham in 1952 and 2022, and also in jubilee years and including items from this year’s Platinum Jubilee event. A duplicate of what is put into the capsule will also be kept securely in the village hall. Cllr Cherry suggested the capsule be dug up when Prince George becomes king or in 50 years’ time, whichever event occurs first. This idea was seconded by the Chair. Residents will be asked for input via Facebook and the website.

12. CIL

Update on quotes/costs of items discussed at the last meeting.

Purchase of new defibrillator

Proposal: to consider quote of £1241.00 from London Hearts and agree purchase of new defib for the village hall using CIL money.

Resolved: It was proposed by the Chair and seconded by Cllr Fothergill to purchase the new defib as per the quote. Clerk to arrange payment and electrical quotes. All were in agreement that the hall should pay for the electrical installation for the new defib. Clerk to look into a defib training session to be held at the village hall.

Noted: CIL spend - new curtains/hall heating – no update.

Noted: CIL spend – Small Grains – the Chair discussed an email to be send to SDC in relation to the area at Small Grains and asked the Councillors to look at this and pass on any comments on this to her.

Noted: CIL spend – wig wags – no update.

Noted: CIL spend – village signs – Cllr Cherry agreed to take a look at the current signs to evaluate their condition for a better idea of what the project will involve. The Chair agreed to then contact a company for an initial quote.

13. KALC training sessions

Upcoming training dates for discussion.

Noted: The dates for upcoming training were discussed. Clerk to email KALC re future zoom training sessions.

14. Finance Approval

Expenditure and Income - details to be tabled.

Approval of cheques and payments.

Fawkham Parish Council 13th October 2022 Payment List		
Date	Payee/For	Amount
13/10/22	Tony Fullwood Associates Invoice F/2	£183.90
13/10/22	London Hearts Invoice Defib (CIL)	£1,241.00
13/10/22	L Evans Repayment - Zoom - Jun, Jul & Aug Invoices	£43.17
13/10/22	L Evans repayment - fun day items	£10.99
13/10/22	L Evans repayment FPC phone Jun, Jul & Aug	£15.00
13/10/22	Clerk Salary - G. Champion	£381.46
13/10/22	HMRC Tax & NI payment	£95.20
13/10/22	FPK Littlejohn Invoice	£360.00
13/10/22	Poppy Appeal wreath and donation	£70.00
13/10/22	Shaun Fishenden Locum Clerk Services	£935.01
13/10/22	FPC Village Hall Yearly Payment	£288.00
	Total	£3623.73

Resolved: It was agreed to approve the payments listed in the schedule above.

Noted: Cllr Cherry is undertaking the quarterly reconciliation of payments to the bank statements

Noted: The Clerk and the Chair will be meeting to undertake a half year budget review and to create an initial budget for 2023/24, with the outcome reported back at the next meeting.

15. Local Plan

Update.

Noted: The Chair informed the PC that the dates for the first Reg 18 had been published. 16 November - 11 January will be the consultation period. The Chair gave a brief overview of this stage of the process and informed the PC that green belt sites would be published in Autumn next year. Cllr Fothergill informed the PC that at a recent meeting she requested more consultation for North Sevenoaks District.

Sevenoaks Local Plan Update: Facebook note

Proposal: to review and agree publication of Facebook note in relation to Sevenoaks Local Plan.

Resolved: The Chair requested that this note be read through by the Councillors and to send their approval via email within the next week.

16. Neighbourhood Plan

To receive an update on progress and next steps.

Noted: The Chair informed the PC that the 9th steering group meeting had taken place and final evidence reports have nearly been completed and that the group were nearing the next phase of the project.

17. Chair and Councillors reports:

To note any items not listed on the agenda.

Noted: The Clerk informed the PC that the AGAR Section 3 had been received with no issues and that it had been published to the website.

Noted: The PC recently met with the owner of Black Robin Farm to hear a potential proposal for this area.

Noted: The PC noted that the dog training area in the church meadow has increased in size.

Noted: Cllr Marchant raised prior to the meeting of a car that had hit the smart bin in the St Mary's car park. Clerk to liaise with SDC to check if the bin is still fully operative.

Noted: The Clerk informed the PC that KCC had emailed in relation to the school footway and the potential of making this safer on the section closest to the school. It was agreed that the Clerk would also ask KCC about leaf clearance of this section of the footway.

Noted: Cllr Cherry asked the Clerk to speak to the contact at KCC in relation to the maintenance of the footway as the stinging nettles were overgrown again.

18. Open Forum for Councillors to raise matters to be placed on the next agenda:

Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details cannot guarantee inclusion on the proposed agenda.

None.

19. Date of Next Meeting:

To note the next Parish Council meeting is being held on **Thursday 17th November 2022 at Fawkham Village Hall**

20. Confidential Item - Planning/ Planning Enforcement:

Proposal: to review, update and agree actions for cases.

Resolved: A number of items were discussed and actions agreed.

The meeting closed at 21:20.

