

**FAWKHAM PARISH COUNCIL**

Minutes of the Parish Council meeting held on Tuesday 28th January 2020 at 7.30 pm

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr Alun Evans (Vice Chair), Cllr Duncan Harker, Cllr Maxine Fothergill, one vacancy

Also Present: Laura Marchant (Clerk)

**Parish Council Meeting Agenda****1. Apologies for Absence:**

None

**2. Planning applications:**

Site: Eastwood Cottage Rogers Wood Lane Fawkham KENT DA3 8NP

Ref: 20/00036/LDCEX

Development: Confirmation that the use of land as a residential garden as part of a single planning unit (use class C3) is lawful.

**Comment**

Site: Redlibbets Golf Club

Ref 19/02748/FUL

Redlibbets Golf Club change of use of existing golf clubhouse to a mixed use as a golf clubhouse and spa facility. GRANTED -

**Noted****3. Members of the Public:**

The Council's meetings are open to the public, however, only the first half hour is given for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave if the council will be discussing confidential matters.

No members of public present. Apologies received from Cllr F.Parkin.

**4. Declarations of Interest for items relating to the Agenda:**

Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.

No declarations of interest.

**5. Approved Minutes:**

To approve as a correct record the MINUTES of the Parish Council Meeting held on 16th January 2020, as attached.

**Resolved:** Minutes Approved.

**6. Matters Arising:**

Matters arising relating to the Minutes, not on this agenda.

None

**7. Review of the budget and setting the Precept for 2020/2021:****a. To review the budget forecast for 2019/20 and 2020/21****b. To set the level of Parish precept for 2020/2021**

Year	Precept	% Increase	Band D	% increase
2011/12	£7004	3.00%	£24.43	4.18%
2012/13	£7004	0.00%	£24.46	0.12%
2013/14	£7292	4.11%	£27.06	10.63%
2014/15	£8750	19.99%	£31.65	16.96%
2015/16	£12250	40.0%	£43.67	37.98%
2016/17	£12394	1.18%	£43.67	0.00%
2017/18	£12424	0.24%	£43.67	0.00%
2018/19	£12797	3.00%	£45.62	3.24%
2019/20	£13053	2.00%	£46.06	0.90%

- The precept amount is divided by the “tax base” to give the amount of tax for Band D.
- The “tax base” is provided by SDC each year, and is calculated by converting all Fawkham Parish banding and discount figures to band D equivalents.
- Fawkham has the smallest tax base in SDC.
- So, for example, last year the precept was £13053, the tax base was 283.39, so Band D was £46.06. Band H was £92.12.
- The “tax base” this year is 292.04

Precept setting history was reviewed by all those present at the meeting together with the forecast of income and expenditure for the remainder of this financial year and projected forecast for 2020/21.

. The Chair gave an explanation of how the precept is calculated and an overview of the precepts in other Sevenoaks Parishes.

**Resolved: Cllr A.Evans proposed a 3% band D increase to £47.44 which gives a % precept increase to £13855. This was seconded by Cllr L.Evans and all present agreed. Clerk to inform SDC on the decision of the precept set**

**8. Website Project:**

The current provider for hosting FPC website is Cantium, a company wholly-owned by KCC. This free service is being withdrawn and a new provider, and cost of service, needs to be decided. New accessibility regulations need to be complied with by 1st September 2020.

Cllr L.Evans presented a project plan and explained the website proposal document. All present reviewed the document and action list.

**Resolved:** Councillors discussed options and several providers were shortlisted and will be subjected to further investigation by the Website Project team. The WPT will come back to the February FPC meeting to discuss progress on the project.

**Resolved:** L.Evans to complete Cantium questionnaire and reply to Cantium that FPC are considering their proposal but require more information.

## 9. Calendar of events:

To confirm suggested dates for events for the upcoming year

Month	Event	Notes
February 20th	Parish Council Meeting	7.30pm
8th March	Fawkham Village Walk	Churchdown woods from the Church.
1st March - 1st June (statutory timeframe)	Annual Parish Meeting	Date to be agreed. Possibly a saturday. Market Stall style. Flag with other attendees
19th March	Parish Council Meeting	7.30pm
April (late) - May (mid)	Fawkham Village Walk Spring	When bluebells are flowering: Saxten Woods from the Rising Sun Pub
April 16th	Parish Council Meeting	7.30pm
May 8th & 10th	VE day 75 celebrations	
May 7th	Annual Council Meeting	Elect Chair/Vice; review standing orders, Risk assessment, Asset Register etc.
16th May	Church fete	
Late June - Late July	Fawkham Village walk Summer	Field-based walk, picnic?
Early Sept - Late October	Quiz night	For Village hall funds?
Early Sept - Late October	Fawkham Village walk autumn	Possibly walk through woods to Redlibbets clubhouse
Jan 2021	Village Halls Week	National Week
Feb/March	Fawkham History Night	Or maybe as part of Village Halls week?

**Note: Monthly Parish Council Meetings only shown up until the next Annual Council Meeting in May: will continue thereafter to be held monthly, usually on the third Thursday.**

The Calendar of events was discussed and dates agreed as above. It was decided that the spring walk in March would be advertised as subject to weather conditions and that participants take part at their own risk. It was discussed if the Annual Parish Meeting should be run at a weekend in the hope of attracting more attendees.

Cllr D.Harker informed the council that the Fawkham Church Fete will be held on the 16th May 2020.

**Resolved:** Availability/Feasibility for the Annual Parish Meeting to be held on a suitable Saturday was proposed by Cllr D.Harker and seconded by Cllr L.Evans.

## 10. Salt Bin

Approval for the purchase of a new salt bin for use for storage.  
Salt delivery is being chased by Cllr D.Harker  
Quotes have been obtained for the purchase of a new salt bin.

<https://www.ebay.co.uk/itm/Grit-Bin-Salt-Bin/293353820627?hash=item444d4011d3:m:myhqzh-78YiUDFhizr5dEUAg> £121.50 (200L capacity) £165 (400L Capacity)

<https://www.gritbins.net/grit-bins/36-cu-ft-heavy-duty-glass-fibre-grit-bin> £527.99 (1008L capacity)

<https://www.tanks-direct.co.uk/350-litre-lockable-grit-bin.html> £123 (350L capacity)

[https://www.gritbins.net/14-cu-ft-grit-bin-400-litre-400-kg-capacity?language=en&currency=GBP&qclid=CjwKCAiAggDxBRBTEiwA59eENx20wPjomkPPm4ycJgQY6Gjg0JT70ZG1\\_8HrvDzJodQNrkM9CAqFShoC\\_GoQAvD\\_BwE](https://www.gritbins.net/14-cu-ft-grit-bin-400-litre-400-kg-capacity?language=en&currency=GBP&qclid=CjwKCAiAggDxBRBTEiwA59eENx20wPjomkPPm4ycJgQY6Gjg0JT70ZG1_8HrvDzJodQNrkM9CAqFShoC_GoQAvD_BwE) £134.02 (400L Capacity)

See attached for copies of quotes.

Cllr D.Harker informed the council that he is still awaiting confirmation via email about the delivery of salt

**Resolved:** Proposed by Cllr D.Harker and seconded by Cllr L.Evans to order a 400L salt bin from grit [bins.net](https://www.gritbins.net) in yellow and with a hasp and staple at a cost of £134.02 inc VAT

## 11. Correspondence:

- a. An email was received by the clerk inviting Cllr L.Evans as Chair to the licensing of the Rev'd Adele Barker and installation as priest in charge of the parish of Fawkham and Hartley.

**RESOLVED:** Cllr L.Evans to accept the invitation

## 12. AOB

- a. Cllr D.Harker communicated that the villages new gates have been delivered
- b. Cllr A.Evans informed the council that Jolene Truder has applied for the vacant position of Parish Councillor. The interview is likely to take place in March

## 13. Open Forum for Councillors to raise matters to be placed on the next agenda:

Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details will cannot guarantee inclusion on the proposed agenda.

## 14. Dates for the year 2019/20:

Parish Council Meeting Thursday 20th February 2020 7.30pm

Parish Council Meeting Thursday 19th March 2020 7.30pm  
Parish Meeting Council Thursday 16th April 2020  
Annual Council Meeting - Thursday 7th May 2020 AGM village Hall  
Annual Parish Meeting - TBC (To be held between 1st March and 1st June)

**Meeting Closed at 9.55pm**