



FAWKHAM PARISH COUNCIL

Draft minutes of the Parish Council Meeting held remotely by video link following agreed legislation on Friday 24th July 2020 at 9.00am to transact the following business.

Laura Marchant
Clerk to Fawkham Parish Council

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr Alun Evans (Vice Chair), Cllr Duncan Harker, Cllr Maxine Fothergill, one vacancy

Parish Council Meeting Agenda

During the period of Government restrictions due to Coronavirus, agenda items are being limited to those that are critical and/or can be actioned under the restrictions.

1. Apologies for Absence:
None received.

2. Declarations of Interest for items relating to the Agenda:
Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.

3. Members of the Public:
The Council's meetings are open to the public, however, only the first half hour is given for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave if the council will be discussing confidential matters.

Present D.Cllr L.Harrison and D.Cllr F.Parkin

Comment: D Cllr L.Harrison informed the PC that she had received a letter from the developers at Fawkham Manor Hospital inviting her to engage with them about future proposals at the site. D Cllrs Parkin and Fothergill had also received letters. None are engaging with the developers at this stage.

4. Planning applications:

Ref: - 20/01903/FUL

Site: Fawkham Manor Farm Manor Lane Fawkham KENT DA3 8ND

Development: Conversion of existing annex to a single dwelling house including, garden amenity space.

Resolved: It was resolved that all were in favour of objecting to this proposal. FPC reviewed the application and found no reference to the ancient woodland (and any potential tree preservation orders), which lies within the site. There is no mention within the application of a buffer zone between the ancient woodland and the proposed development.

5. Planning decisions/updates:
None

6. FVH refurbishment:
Update on the Village Hall Refurbishment.

Proposed: To discuss and agree on the redecoration of the loos. To agree on the colour of the walls and the ceiling, white gloss to be used for the woodwork.

Resolved: The Chair proposed and all agreed to move this item to the agenda of the village hall meeting which immediately followed the PC meeting, as the cost was to be met by the village hall (with no VAT payable).

Proposed: To discuss and agree on the installation of a baby change unit in the disabled loo. To be installed during the refurbishment of the disabled loo. Approximately £200 + fitting costs.

https://www.washroomhub.co.uk/horizontal-baby-changer?gclid=CjwKCAjwgdX4BRB_EiwAg8O8HcAuTr2BSJqFz9ylSuQw5rNzmVsmNuCLt0Fod0cCF_AuyjF7zuPVfRoCZP0QAvD_BwE

https://www.ironmongerydirect.co.uk/product/horizontal-baby-changing-station-406x870mm-994679?vat=1&shopping=true&gclid=CjwKCAjwgdX4BRB_EiwAg8O8Hdf0g-njQ11Z3hAGQHRzhOmSrOv2Z20Nxt7VybdeFwkY4GVTISX-BoCV_YQAvD_BwE

https://www.washwareessentials.co.uk/washroom-accessories/baby-change?gclid=CjwKCAjwgdX4BRB_EiwAg8O8He9kCbEkBagygDfvODaWcvLI5RYu71R71UI9AEgzZ4hm_zNieYs0UhoCMi8QAvD_BwE

Resolved: It was agreed by all that a baby change unit would be a good idea, especially as the hall now has a regular mother and baby yoga group meeting. It was proposed by Cllr L.Evans and seconded by Cllr M.Fothergill to purchase one of the baby change units detailed above and to spend up to a total (fitting and purchase cost) of £500. However, see note below.

Note: At the Fawkham Village Hall Management Committee meeting which immediately followed the PC Meeting it was decided to bring back the installation of a baby change unit agenda item to the PC meeting on the 20th August, once the replumbing work has completed, to ensure that there is sufficient room to install one.

Proposed: To discuss and agree on the redecoration of the lobby and main hall. To agree on the colour of the walls and the ceiling, white gloss to be used for the woodwork.

Resolved: The Chair proposed and all agreed to move this item to the agenda of the village hall meeting which immediately followed the PC meeting, as the cost was to be met by the village hall (with no VAT payable).

Proposed: To discuss and agree on the type and colour of flooring to be used in the lobby and main hall. See attached for detailed flooring specifications.

Type	1. POLYFLOR WOOD FX	2. POLYFLOR FOREST FX	3. FUSION
Cost	£5600	£5250	£5920 (includes 2 x cupboards - new price due)
Format	roll	roll	tiles
Size	2m x 20m sheet	2m x 20m sheet	18cm x 122 cm Planks
Slip resistance	Wet slip R10	Dry slip R10	Dry slip R10
Details taken from brochures	Heavy-duty safety flooring featuring high clarity wood effects to replicate the beauty of nature, where underfoot performance and good aesthetics are key considerations. Used in areas which are normally dry but where there are risks of water spillage, Features carborundum-free safety particles to ensure full HSE Compliance and sustainable wet slip resistance. Typical use include circulation areas, receptions, hospital wards, classrooms, cafes as well as washrooms, bars and changing rooms.	Represents the natural beauty and sophistication of wood in a practical and durable vinyl sheet format. The collection includes various wood designs with intricate grains and natural colourways. The collection has been specifically developed for very heavy commercial installations including education, healthcare, office, retail and leisure sectors.	Developed with a single specification that is suitable for both heavy-traffic commercial installations and domestic interiors. All residential interiors as well as heavy commercial areas within the retail, office, leisure, healthcare and education sectors.
Wear layer*	0.7mm	0.7mm	0.55mm
How laid	3 long joins	3 long joins	Individual tiles in planks with joins
How repaired*	Damaged area cut out Replacement piece hot welded in	Damaged area cut out Replacement piece hot welded in	Damaged tile(s) lifted out New tile(s) stuck down
Comments	? Do we expect spills eg at parties? Do we think playgroups will book the hall? Big samples in hall	Big samples in hall	Some colours have textured surface, others smooth - smooth better for multi use floor which people may sit/lie on. Bigger samples awaited

Note: An up to date price for type 3 Fusion of £5300 had been received ahead of the meeting, to exclude 2 x cupboards.

Resolved: All the pro's and con's were discussed for the three choices for the fitting of the new flooring in the hall/lobby, including the issue of relative ease of repairs to any damage. The choice of flooring was put to the vote; One vote was for the Polyflor Wood FX

continuous roll and 3 votes were for the Fusion Tiles. It was therefore resolved that the flooring to be used in the Hall/Lobby will Fusion Tiles.

Resolved: It was resolved that the colour of the Fusion Tiles to be chosen is a smooth tile in an oak format, in the colour Sable Oak, subject to a sample of this being viewed by two Cllrs.

7. Chair and Councillors reports:
To note any items not listed on the agenda

Cllr A.Evans informed D Cllr L.Harrison and D Cllr F.Parkin that an interview for the new co-option had taken place and had been successful. The new councillor will hopefully join the next PC meeting subject to the necessary paperwork being completed.

D Cllr L.Harrison asked the PC if FVH hall meetings are open to the public. Cllr L.Evans answered that, in accordance with the charity trust deed, just the AGM for the FVH is open to the public.

8. Open Forum for Councillors to raise matters to be placed on the next agenda: Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details will cannot guarantee inclusion on the proposed agenda. There were none.

9. Dates for the year 2020:
Parish Council Meetings -
Thursday 20th August 2020, 7.30pm
Thursday 17th September 2020, 7.30pm
Thursday 15th October 2020, 7.30pm
Thursday 19th November 2020, 7.30pm
Thursday 17th December 2020, 7.30pm
Thursday 21st January 2021, 7.30pm
Thursday 18th February 2021, 7.30pm
Thursday 18th March 2021, 7.30pm

The Annual Council Meeting (ACM) will be held once face to face meetings resume. All meetings will be held virtually via Zoom until face to face meetings resume. Link to participate in the meetings will be sent out with the Agenda for the meeting or please email Clerk for details