

FAWKHAM PARISH COUNCIL

I hereby summon you to attend the Parish Council Meeting of Fawkam Parish Council to be held at Fawkham Village Hall, Valley Road Fawkham to be held on **Thursday 19th September 2019 at 7.30pm. To transact the following business:**

Clerk to the Council.
Lynda Harrison

Members of the Parish Council:

Cllr L Evans (Chair), Cllr Duncan Harker, Cllr A Evans, Cllr Mike Pearsall and Cllr Maxine Fothergill.

Planning Agenda

Planning:

SE/19/02398/LDCEX: Fawkham Manor Faarm. Manor Lane: Confirmation of detached pool house and swimming pool.

**Parish Council Meeting
Agenda**

1. Apologies for Absence:

2. Members of the Public:

The Councils meetings are open to the public; however only the first half hour is given for Members of the public to partake and raise anything matters. Prior to the full council meeting there are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave as the council will be discussing confidential matters.

3. Declarations of Interest:

Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.
Councillors to complete their declarations of interest.

4. Approved Minutes:

To approve as a correct record the MINUTES of the Parish Council Meeting held on 15th August 2019, as attached.

5. Matters arising:

Matters arising relating to the minutes.

6. Correspondence:

KCC works:

KCC earlier this year produced and circulated an Interim Forward Works Programme covering planned works on the highway network over the first part of 2019/20. This was done because, as Kent County Council had agreed a substantial increase in the budget for planned highway works over the next three years, KCC were still in the process of identifying and designing schemes for inclusion in our full Year One to Two (2019/20-2020/21) and Year Three to Five (2021/22-2023/24) programmes.

KCC have now – thanks to the asset managers and their teams - produced our full Years One and Two (2019/20-2020/21) Forward Works Programme, The programme is available for public viewing on our website: https://www.kent.gov.uk/_data/assets/pdf_file/0011/94574/Highways-planned-works-programme.pdf. They are currently working on our Year Three to Five (2021/22-2023/24) Forward Works Programme, and plan to publish this later this year.

Royal British Legion:

Members are asked to consider a donation to the Royal British Legion towards a Wreath on behalf of the Village. In 2018/19 the Parish Made a donation of £50

Regarding the Remembrance service the Clerk has written to the Church to ask if a service could be held on the Green as in Previous years from the past Vicar Rev. Jim Fletcher. The Date would be Sunday 10th November

7. Local Plan EiP:

Update for members from Cllr L Evans noting the comments made to the planning inspector. A Leaflet designed and printed by the No Expansion Hartey group giving residents the latest updates is going to be delivered by members. The list of delivery routes has been circulated. With this leaflet in Fawkham there will be an additional leaflet publishing the Open Day on 12th October. See item 10.

8. Valley Road flooding:

Update on response from KCC Highways and drainage works.

9. Village Hall:

To Update members on the village Hall and transfer to Parish Council. Members will have received with their papers Papers explaining the role and responsibilities of the Trustees. <https://docs.wixstatic.com/ugd/7a3e7c> The date for handover is 14th November 2019. Members are asked to set a date for the first meeting of the Fawkham Village Hall with the Parish Council as sole Trustees close to the 14th November.

10. Open Session Drop in 12th October::

Members are to discuss further the format of the drop in sessions on Saturday 12th October and confirm who is to do what on the day. A separate sheet for Members listing jobs for the event is attached for members to volunteer. Hall booked for 11-5pm

The cost of advertising with leaflets that Members will hand deliver to Fawkham will be £20. Members are to approve this expenditure.

11: Highways Improvements Plan:

Update on items included, including village entry gates,
Reply received from Geoff Bineham KCC regarding gates is as follows:

In regard to gate 2, you would need to have a lawful agreement in place such as a deed of grant, this is a legal document that gives the Highway Authority or other third party permission to install an asset on private land, access to maintain it but excludes them from having any highway rights or other rights over this section of land. A solicitor should be able to do this for you but it would need agreement from the land owner. Without this lawful agreement, KCC would not consider installing a gate or sign on this private land.

In regard to funding for Glasdon type gates, KCC do not fund these unless they form part of a scheme as a Casualty Reduction Measure (CRM) e.g. the three new gates installed at Farningham. I cannot comment on the villages outside of Sevenoaks but I suspect that they were either installed as a CRM or funded by a third party e.g. Parish Council or County Councillor. I should also mention that KCC do not maintain Glasdon Gates after they have been installed, therefore if they get damaged they would need to be replaced and funded by a third party.

A further meeting has been requested with Kent Highways to discuss the HIP and the gates and their possible positioning. Also to update on items 3-7 that were removed from the original submission

12. Update on Action Plan:

The updated version of the Action plan is attached for Members.

13. Future projects and consideration

VE day (veday75.org)
Quiz night
Historian Evening
Walks through the seasons

14. CIL update:

The Clerk has applied to SDC for the use of the CIL Money to be used in refurbishment of the Village Hall kitchen and put a case regarding the criteria of spending the funds and the impact that a refurbished kitchen will enhance the facilities offered to the wider community. The application has been acknowledged and is currently with the legal team awaiting a response.

15. Finance - Expenditure and Income: Details to be tabled

16. Dog Bin:

The handyman contractor has been asked to quote to reinstate the dog bin post.

17. Christmas lights and tree on the green:

The Clerk has emailed two tree surgeons to ask for quote to re shape the tree on the green and to ask if whilst they are carrying out works if they would be able to place the new lights in the tree so that an electrician can then connect them to the circuit.

Trojan tree care and SL tree care both local firms have been approached. Members are asked to consider the expenditure of up to £400.00 for new lights to be purchased and put onto the fir tree on the Green, there may be the need for an electrician to complete the circuit and this has been allowed for in the amount considered

18. Dog Bin:

The handyman contractor has been asked to quote to reinstate the dog bin post.

19. Website:

Members agreed to discuss further the Parish Website and its contents. This item was to be kept on the agenda.

20. Floral Fawkhm - Bulbs around the village:

Members are asked to consider the expenditure of up to £250 being spent on bulbs to make the village look nice. These would then be planted by volunteers.

21. Open Forum for Councillors to raise matters to be placed on the next agenda:

Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details will not guarantee inclusion on the proposed agenda.

22. Proposed dates for the Year to be agreed for 2019/20

Parish Council Meeting Thursday 17th October 2018

Parish Council Meeting Thursday 21st November 2018

Parish Council Meeting Thursday 19th December 2018

Parish Council Meeting Thursday 16th January 2020

Parish Council Meeting Thursday 20th February 2020

Parish Council Meeting Thursday 19th March 2020

Annual Parish Council Meeting Thursday 16th April 2020

AGM village Hall - TBC

Fire safety in the Village Hall

The village hall does not have a fire alarm system, in the event of a fire or other hazard requiring rapid exit of the building please use either the main entrance or one of the emergency exits. The emergency exits are located at the end of the main Hall nearest to Valley Road end (furthest from the main entrance) and in the kitchen at the rear/left of the building. Please make your way to the far side of the village Hall car park, furthest away from the building. The Clerk will advise if and when it is safe to return to the building.