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FAWKHAM PARISH COUNCIL

I hereby summon you to attend the Parish Council Meeting of Fawkham Parish Council to be held at Fawkham Village Hall, Valley Road Fawkham to be held on **Thursday 15th August 2019 at 7.30pm. To transact the following business:**

Clerk to the Council.
Lynda Harrison

Members of the Parish Council:

Cllr L Evans (Chair), Cllr Duncan Harker, Cllr A Evans, Cllr Mike Pearsall and Cllr Maxine Fothergill.

Planning Agenda

Planning: No plans have been received at the of publication of the agenda

**Parish Council Meeting
Agenda**

1. Apologies for Absence: Cllr A Evans

2. Members of the Public:

The Councils meetings are open to the public; however only the first half hour is given for Members of the public to partake and raise anything matters. Prior to the full council meeting there are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave as the council will be discussing confidential matters.

3. Declarations of Interest:

Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.
Councillors to complete their declarations of interest.

4. Approved Minutes:

To approve as a correct record the MINUTES of the Parish Council Meeting held on 18th July 2019, as attached.

5. Matters arising:

Matters arising relating to the minutes.

6. Correspondence:

SDC polling stations review:

Sevenoaks District Council is legally required to determine the polling districts (the geographical areas that determine which polling station electors must vote at) and polling places (the venues where the Returning Officer will allocate polling stations at an election). SDC must keep these under review, and must by law complete a formal review this year.

As elected representatives of residents of part of the Sevenoaks District Council area, the parish/town councillors are invited to contribute to our review.

A copy of the consultation document will be tabled .

The consultation period runs from 31 July 2019 to 1 October 2019. If you wish to comment on the draft proposals, you may either email elections@sevenoaks.gov.uk, or write to SDC at the address given in the consultation document.

7. Local Plan EiP:

Update to include dates and process of EiP, areas of concern/interest from Inspector's draft matters, issues and questions for examination, whether FPC wishes to participate in any sessions of the EiP (specifics to be confirmed, but including sessions on 25/9/19 and 6/11/19), submission of hearing position statements, working relationships with HPC and NHE, residents' communication plan.

All respondents to the Local Plan will have received an email from the Inspector on 4/8 - please can everyone read through as much of this as you can ahead of our meeting.

8. Valley Road flooding:

Update on response from KCC Highways

9. Village Hall:

Update following meeting with the Community Halls Advisor and FVHMC's meeting of 8/8 with the Chair and Cllr Harker attended.

10. Lorry Watch:

Feedback from first two sessions; and future dates

11: Highways Improvements Plan:

Update on items included, including village entry gates,
Reply received from Geoff Binham KCC regarding gates is as follows:

In regard to gate 2, you would need to have a lawful agreement in place such as a deed of grant, this is a legal document that gives the Highway Authority or other third party permission to install an asset on private land, access to maintain it but excludes them from having any highway rights or other rights over this section of land. A solicitor should be able to do this for you but it would need agreement from the land owner. Without this lawful agreement, KCC would not consider installing a gate or sign on this private land.

In regard to funding for Glasdon type gates, KCC do not fund these unless they form part of a scheme as a Casualty Reduction Measure (CRM) e.g. the three new gates installed at Farningham. I cannot comment on the villages outside of Sevenoaks but I suspect that they were either installed as a CRM or funded by a third party e.g. Parish Council or County Councillor. I should also mention that KCC do not maintain Glasdon Gates after they have been installed, therefore if they get damaged they would need to be replaced and funded by a third party.

12. Update on Action Plan:

Actions in additional

Items within email of 24/6/19, including village history night, website, mobile library, cleaning group, VE Day 75, Cottage Community services, plans for Open Day session(s)

To review the other items on the action plan and agree which items were current – Action plan attached for members

13. CIL update:

Sevenoaks have been asked to consider whether the following items could be considered as Projects and the use of CIL money.

1. A traffic count. KCC estimate a £1,000
2. weight restriction signage
3. Kitchen refit
4. Village Hall repair of the toilets
5. Repainting of the inside of the Village Hall
6. Christmas lights,
7. Planting of spring bulbs around the village and on the Green
8. New Parish Council website.

Clerk to give an update after speaking to Sevenoaks District Officers

14. Christmas lights:

We agreed at the last meeting to have a brief adjournment to visit the village green and look at the tree and existing lights, and consider whether there was a need to purchase more lights. The key is in the rising sun, It was agreed to change the padlock and a combination lock put onto.

15. Finance - Expenditure and Income: Details to be tabled

Budget - forecast spending for the rest of the year, including business as usual/fixed costs, and proposed additional expenditure

16. Defibrillator:

The Clerk and Chairman can confirm that they have spoken with the owner to staff at the Rising Sun and it appears there is no formal record of checking the defibrillator outside the Rising Sun The Defibrillator was checked on Wednesday 7th August by the Clerk and Chair and future regular checks need to be agreed.

17. Dog Bin:

The Dog bin in the car park of the Church grounds has been knocked down, the options are to:

- A. Employ a handyman or use a volunteer to erected the existing bin again with a new post.
 - 1. In same location
 - 2. In an alternative location but still within the Church car park area.

Or

- B. To buy a new bin and post:
Glasdon Fido 25 comes with fixings to fix to an existing post or with a post too
Cost of Bin is £103.82 inc, vat with a fixing kit to an existing kit of no charge or post kit for £40.17

18. Traffic survey:

The Following comment has been made by Cllr Fothergill:

Speed is an issue particularly as there are 2 schools accessed from Valley Road but the traffic is permitted to travel pass both schools at 40MPH

Cllr Fothergill has met with the highways engineer and he has suggested we need to commission at traffic counted after the schools return from September to be able to give true and accurate figure of the speed traveled at these locations

It is therefore proposed by Cllr Fothergill that the Parish Council considers the commissioning of surveys to be carried out at the two locations

19. Website:

Members agreed to discuss further the Parish Website and its contents. This item was to be kept on the agenda.

20. Parish in Bloom:

Paper attached following a meeting with Cllr Fothergill outlining the details of the competition. Update to be given by Cllr Fothergill

21. Open Forum for Councillors to raise matters to be placed on the next agenda:

Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details will cannot guarantee inclusion on the proposed agenda.

22. Proposed dates for the Year to be agreed for 2019/20

Parish Council Meeting Thursday 19th September 2019
Parish Council Meeting Thursday 17th October 2018
Parish Council Meeting Thursday 21st November 2018
Parish Council Meeting Thursday 19th December 2018
Parish Council Meeting Thursday 16th January 2020
Parish Council Meeting Thursday 20th February 2020
Parish Council Meeting Thursday 19th March 2020
Parish Council Meeting Thursday 16th April 2020

Fire safety in the Village Hall

The village hall does not have a fire alarm system, in the event of a fire or other hazard requiring rapid exit of the building please use either the main entrance or one of the emergency exits. The emergency exits are located at the end of the main Hall nearest to Valley Road end (furthest from the main entrance) and in the kitchen at the rear/left of the building. Please make your way to the far side of the village Hall car park, urthest away from the building. The Clerk will advise if and when it is safe to return to the building.