

FAWKHAM PARISH COUNCIL

I hereby summon you to attend the Parish Council Meeting of Fawkam Parish Council to be held at Fawkham Village Hall, Valley Road Fawkham to be held on **Thursday 21st November 2019 at 7pm. To transact the following business:**

Clerk to the Council.
Lynda Harrison

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr Duncan Harker, Cllr Alun Evans, Cllr Mike Pearsall & Cllr Maxine Fothergill.

Planning Agenda

Planning:

SE/19/03133/FUL: Fawkham Manor Farm Manor Lane : Conversion of existing home office/multi use building to a single dwelling house. External alterations and construction of entrance porch

Planning update

Eureka : Status of caravans at Eureka and the cabin at woodland activity centre as permanent residential address

Cross cottages; retrospective application re hedges

West ray:

19/02893/ADV: Bridge Over M20 Three Gates Road Fawkham: Erection of 2 temporary aluminium banner advertisements. Withdrawn.

**Parish Council Meeting
Agenda**

1. Apologies for Absence: Cllr Fothergill

2. Members of the Public:

The Council's meetings are open to the public; however only the first half hour is given for Members of the public to partake and raise anything matters. Prior to the full council meeting there are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave as the council will be discussing confidential matters.

3. Declarations of Interest:

Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct. Councillors to complete their declarations of interest.

4. Approved Minutes:

To approve as a correct record the MINUTES of the Parish Council Meeting held on 17th October 2019, as attached.

5. Matters arising:

Matters arising relating to the minutes.

6. Correspondence:

Consultation on the Proposed Modifications to the Minerals Sites Plan

Consultation on the Proposed Modifications to the Early Partial Review of the Kent Minerals and Waste Local Plan 2013-30

Following the Examination in Public in October 2019, the County Council is now seeking views on the soundness and legal compliance of:

- Proposed Modifications to the Mineral Sites Plan
- Proposed Modifications to the Early Partial Review of the Kent Minerals and Waste Local Plan 2013-30

The consultation period for both projects will run for 8 weeks from 09:00 on Tuesday 19th November 2019 until Tuesday 14th January 2020 at midnight.

The consultations will commence online on our consultation portal at <http://consult.kent.gov.uk/portal/> **09:00 on Tuesday 19th November 2019**. From that date you will be able to submit your comments on the Plans and accompanying Sustainability Appraisals.

7. VE 75.

Members are to discuss Cllr A Evans attached paper for the VE day celebrations in May.

8. Local Plan update

following submission of our Hearing Position Statement regarding the two sites in Fawkham, the Planning Inspector cancelled the remaining Hearing Sessions as she has a number of concerns about the Local Plan. A key issue in the Inspector's decision is her view that SDC failed in the Duty to Cooperate (DtC) with neighbouring authorities over the unmet housing need. She also has significant concerns about the soundness of the Plan in respect of a number of areas including the approach to Sustainability Appraisal, the chosen Strategy for Growth, the assessment of the Green Belt and housing supply and distribution. SDC has issued a press release in response setting out its views, and is due to respond to the Inspector's concerns in a detailed letter by 15.11.19, following which it is understood the Inspector will reach a final conclusion as to whether the Examination of the plan should continue. It is not clear at this stage what the following steps in the process will be, or when.

9. Highways Improvement Plan (please see attached updated HIP):

a. Village gates:

Cost of southern gate to be agreed by members: option (1) gate in white, with three horizontal slats 1.3m above ground and 1.5m wide cost £944.65 +VAT. Or (2) as above but 1.8m above ground cost £973.88+VAT.

Cost of installation: quotes obtained from KCC approved highway contractors Cliffe Contractors to supply and fit gates either end of the village at sites agreed

The quotation is for supply and erecting the gates.

	Labour	Materials
Option 1	£510.00	£1,260.00

The northern gate (Longfield) is on private land, and written permission has been obtained.

The gate will require one leg to be cut to size, due to the site's slope so the 1.8m height gate will need to be ordered at a cost of £973.88+VAT. Cost to be agreed by members.

The handyman could be used to install this gate and a quote of £75 has been given for this.

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b. Traffic Count

c. Other highways items

10. Projects and Actions Sheet

A review of progress of items that do not need a decision or agreement on cost. Updated sheet is attached.

11.Fawkham Village Hall Kitchen Refurb Agenda Item

Quotes have been obtained for the refurbishment of the kitchen for

- a. Supply of the Kitchen Units, worktops and Handles
- b. Fittings of the above as per the specification provided to include all removal, making good, boxing in electric unit etc and new LED lighting
- c. Replacement flooring to comply with current regulations

These are as per the attached documentation

These quotes all fulfil the specification previously agreed with full details have been circulated to members.

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| 1. Magnet | £1,304.06 |
| 2. Howdens | £1,250.66 |
| 3. Benchmarx | £1,273.80 |

Members are asked to consider the quotes

Fitting Quotes

These quotes all fulfil the specification previously agreed with and full details have been circulated to members. (the prices now include the bar area within the specification)

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| 1. DR Clark | £5,341 plus VAT |
| 2. Russell J White Ltd | £3,685.00 plus VAT |
| 3. A Clark | Not received |

Members are asked to consider based on best value for money quote and is able to schedule the work to begin from 9th December 2019

Flooring

These quotes all fulfil the specification previously agreed with and full details have been circulated to members

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| 1. Kent Flooring | £1,250 Ex VAT |
| 2. All Types Flooring | £1,166.67 Ex VAT |
| 3. Freestyle Flooring | not received |

Members are asked to based on best value and and is able to schedule the work to begin and complete the work in December 2019 after the kitchen has been fitted

Sinks and Taps (Screwfix)

Franke Ascona Inset Sink Stainless Steel 1.5 Bowl	£141.66
Franke Sion Dual-Level Mono Mixer Tap	£74.99
Franke Inset Washbasin Stainless Steel	£83.33
Lecci Basin Pillar Taps	£29.16

Total **£329.14 Excluding VAT**

White goods to match new oven and general style of the kitchen – all from AO.COM or similar supplier

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|---|---------|
| 1. Hotpoint COOK 30 MWH301B 30 Litre Microwave | £74.17 |
| 2. Fridgemaster MC55251MB 50/50 Frost Free Fridge Freezer | £240.84 |
| 3. Fridgemaster MUL49102MB undercounter frost free fridge | £99.17 |

Total **£414.18 Excluding VAT**

12. Hire Payment to Village hall

The Halls Adviser had previously advised that thre Parish council should to pay per booking rather than a flat rate, which is what we have been doing for extra bookings such as the Open Day, Local Plan meetings etc. So please can we have a finance item for us to pay for this year's hire, ie 12 meetings @ say 2.5 hours average x £10 an hour = £300. Or 3 hours, which would be £360.

13. Finance:

Expenditure and Income: Details to be tabled

14. Projects and Actions List:

Review progress and provide updates against each item

15. Honour Board

Cllr Harker would like to discuss recording history and help cement community involvement I'd like to pursue the possibility of having an "honour board" in the village hall. A list of past FPC chairpersons.

16. Website:

Members agreed to discuss further the Parish Website and its contents. This item was to be kept on the agenda.

17. Open Forum for Councillors to raise matters to be placed on the next agenda:

Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details will cannot guarantee inclusion on the proposed agenda.

18. Proposed dates for the Year to be agreed for 2019/20

Parish Council Meeting Thursday 19th December 2019

Parish Council Meeting Thursday 16th January 2020

Parish Council Meeting Thursday 20th February 2020

Parish Council Meeting Thursday 19th March 2020

Annual Parish Council Meeting Thursday 16th April 2020

AGM village Hall - TBC

Fire safety in the Village Hall

The village hall does not have a fire alarm system, in the event of a fire or other hazard requiring rapid exit of the building please use either the main entrance or one of the emergency exits. The emergency exits are located at the end of the main Hall nearest to Valley Road end (furthest from the main entrance) and in the kitchen at the rear/left of the building. Please make your way to the far side of the village Hall car park, furthest away from the building. The Clerk will advise if and when it is safe to return to the building.