

FAWKHAM PARISH COUNCIL

I hereby summon you to attend the Parish Council Meeting of Fawkham Parish Council to be held at Fawkham Village Hall, Valley Road Fawkham on **Tuesday 28th January 2020 at 7.30 pm** to transact the following business.

Laura Marchant
Clerk to Fawkham Parish Council

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr Alun Evans (Vice Chair), Cllr Duncan Harker, Cllr Maxine Fothergill, one vacancy

Parish Council Meeting Agenda

1. Apologies for Absence:

None received.

2. Planning applications:

Site: Eastwood Cottage Rogers Wood Lane Fawkham KENT DA3 8NP

Ref: 20/00036/LDCEX

Development: Confirmation that the use of land as a residential garden as part of a single planning unit (use class C3) is lawful.

3. Planning decisions/updates:

Decisions: Ref 19/02748/FUL

Redlibbets Golf Club change of use of existing golf clubhouse to a mixed use as a golf clubhouse and spa facility. GRANTED

4 Members of the Public:

The Council's meetings are open to the public, however, only the first half hour is given for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave if the council will be discussing confidential matters.

5 Declarations of Interest for items relating to the Agenda:

Councillors to make any declarations that may be required by virtue of the Parish Council's adopt-ed Code of Conduct.

6 Approve Minutes:

To approve as a correct record the MINUTES of the Parish Council Meeting held on 16th January 2020, as attached.

7. Matters Arising:

Matters arising relating to the Minutes, not on this agenda.

8. Review of the budget and setting the Precept for 2020/2021:

a. To review the budget forecast for 2019/20 and 2020/21

See attached forecast of income and expenditure for the remainder of this financial year and projected forecast for 2020/21.

b. To set the level of Parish precept for 2020/2021

Year	Precept	% Increase	Band D	% increase
2011/12	£7004	3.00%	£24.43	4.18%
2012/13	£7004	0.00%	£24.46	0.12%
2013/14	£7292	4.11%	£27.06	10.63%
2014/15	£8750	19.99%	£31.65	16.96%
2015/16	£12250	40.0%	£43.67	37.98%
2016/17	£12394	1.18%	£43.67	0.00%
2017/18	£12424	0.24%	£43.67	0.00%
2018/19	£12797	3.00%	£45.62	3.24%
2019/20	£13053	2.00%	£46.06	0.90%

- The precept amount is divided by the “tax base” to give the amount of tax for Band D.
- The “tax base” is provided by SDC each year, and is calculated by converting all Fawkham Parish banding and discount figures to band D equivalents.
- Fawkham has the smallest tax base in SDC.
- So, for example, last year the precept was £13053, the tax base was 283.39, so Band D was £46.06. Band H was £92.12.
- The “tax base” this year is 292.04
- Please see attached for further details.

9. Website Project:

The current provider for hosting FPC website is Cantium, a company wholly-owned by KCC. This free service is being withdrawn and a new provider, and cost of service, needs to be decided. New accessibility regulations need to be complied with by 1st September 2020. Please see attached project plan for further details.

10. Calendar of events:

To confirm suggested dates for events for the upcoming year

Month	Event	Notes
February 20th	Parish Council Meeting	7.30pm
March	Fawkham Village Walk	Sunday 8th tbc. Saxten Wood from the pub
1st March - 1st June (statutory timeframe)	Annual Parish Meeting	Date to be agreed. Possibly a saturday. Market Stall style. Flag with other attendees
19th March	Parish Council Meeting	7.30pm
April (late) - May (mid)	Fawkham Village Walk Spring	When bluebells are flowering: Churchdown woods
April 16th	Parish Council Meeting	7.30pm
May 8th & 10th	VE day 75 celebrations	

Month	Event	Notes
May 21st	Annual Council Meeting	Elect Chair/Vice; review standing orders, Risk assessment, Asset Register etc. Check availability for date, MF away
Early June	Church fete	TBC with Church
Late June - Late July	Fawkham Village walk Summer	Field-based walk, picnic?
Early Sept - Late October	Quiz night	For Village hall funds?
Early Sept - Late October	Fawkham Village walk autumn	Possibly walk through woods to Redlibbets clubhouse
Jan 2021	Village Halls Week	National Week
Feb/March	Fawkham History Night	Or maybe as part of Village Halls week?

Note: Monthly Parish Council Meetings only shown up until the next Annual Council Meeting in May: will continue thereafter to be held monthly, usually on the third Thursday.

11. Salt bin

Approval for the purchase of a new salt bin for use.

Salt delivery is being chased by Cllr D.Harker

Quotes have been obtained for the purchase of a new salt bin.

<https://www.ebay.co.uk/itm/Grit-Bin-Salt-Bin/293353820627?hash=item444d4011d3:m:myhqzh-78YiUDFhizr5dEUAg>

£121.50 (200L capacity) £165 (400L Capacity)

<https://www.gritbins.net/grit-bins/36-cu-ft-heavy-duty-glass-fibre-grit-bin>

£527.99 (1008L capacity)

<https://www.tanks-direct.co.uk/350-litre-lockable-grit-bin.html>

£123 (350L capacity)

https://www.gritbins.net/14-cu-ft-grit-bin-400-litre-400-kg-capacity?language=en¤cy=GBP&qclid=CjwKCAiAggDxBRBTEiwA59eENx20wPjomkPPm4ycJgQY6Gjg0JT70ZG1_8HrvDzJodQNrkM9CAqFShoC_GoQAvD_BwE

£134.02 (400L Capacity)

See attached for copies of quotes.

12. Correspondence:

13. Open Forum for Councillors to raise matters to be placed on the next agenda:

Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details will cannot guarantee inclusion on the proposed agenda.

Fire safety in the Village Hall

The village hall does not have a fire alarm system. In the event of a fire or other hazard requiring rapid exit of the building please use either the main entrance or one of the emergency exits. The emergency exits are located at the end of the main Hall nearest to Valley Road (furthest from the main entrance) and in the kitchen at the rear/left of the building. Please make your way to the far side of the Village Hall car park, furthest away from the building. The Clerk will advise if and when it is safe to return to the building.