



# FAWKHAM PARISH COUNCIL

I hereby summon you to attend the Parish Council Meeting of Fawkham Parish Council to be held remotely via video link, on Friday 24th July 2020 at 9.00am to transact the following business.

Laura Marchant  
Clerk to Fawkham Parish Council

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr Alun Evans (Vice Chair), Cllr Duncan Harker, Cllr Maxine Fothergill, one vacancy

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Parish Council Meeting Agenda

During the period of Government restrictions due to Coronavirus, agenda items are being limited to those that are critical and/or can be actioned under the restrictions.

1. Apologies for Absence:  
None received.

2. Declarations of Interest for items relating to the Agenda:  
Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.

3. Members of the Public:  
The Council's meetings are open to the public, however, only the first half hour is given for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave if the council will be discussing confidential matters.

4. Planning applications:  
Ref: - 20/01903/FUL  
Site: Fawkham Manor Farm Manor Lane Fawkham KENT DA3 8ND  
Development: Conversion of existing annex to a single dwelling house including, garden amenity space.

5. Planning decisions/updates:  
None

6. FVH refurbishment:  
Update on the Village Hall Refurbishment.

Proposed: To discuss and agree on the redecoration of the loos. To agree on the colour of the walls and the ceiling, white gloss to be used for the woodwork.

Proposed: To discuss and agree on the installation of a baby change unit in the disabled loo. To be installed during the refurbishment of the disabled loo. Approximately £200 + fitting costs.

[https://www.washroomhub.co.uk/horizontal-baby-changer?gclid=CjwKCAjwgdX4BRB\\_EiwAg8O8HcAuTr2BSJqFz9ylSuQw5rNzmVsmNuCLt0Fod0cCF\\_AuyjF7zuPVfRoCZP0QAvD\\_BwE](https://www.washroomhub.co.uk/horizontal-baby-changer?gclid=CjwKCAjwgdX4BRB_EiwAg8O8HcAuTr2BSJqFz9ylSuQw5rNzmVsmNuCLt0Fod0cCF_AuyjF7zuPVfRoCZP0QAvD_BwE)

[https://www.ironmongerydirect.co.uk/product/horizontal-baby-changing-station-406x870mm-994679?vat=1&shopping=true&gclid=CjwKCAjwgdX4BRB\\_EiwAg8O8Hdf0g-njQl1Z3hAGQHrzhOmSrOv2Z20Nxt7VybdeFwkY4GVTISX-BoCV\\_YQAvD\\_BwE](https://www.ironmongerydirect.co.uk/product/horizontal-baby-changing-station-406x870mm-994679?vat=1&shopping=true&gclid=CjwKCAjwgdX4BRB_EiwAg8O8Hdf0g-njQl1Z3hAGQHrzhOmSrOv2Z20Nxt7VybdeFwkY4GVTISX-BoCV_YQAvD_BwE)

[https://www.washwareessentials.co.uk/washroom-accessories/baby-change?gclid=CjwKCAjwgdX4BRB\\_EiwAg8O8He9kCbEkBagygDfvODaWcvLI5RYu71R71UI9AEgzZ4hm\\_zNieYs0UhoCMi8QAvD\\_BwE](https://www.washwareessentials.co.uk/washroom-accessories/baby-change?gclid=CjwKCAjwgdX4BRB_EiwAg8O8He9kCbEkBagygDfvODaWcvLI5RYu71R71UI9AEgzZ4hm_zNieYs0UhoCMi8QAvD_BwE)

Proposed: To discuss and agree on the redecoration of the lobby and main hall. To agree on the colour of the walls and the ceiling, white gloss to be used for the woodwork.

Proposed: To discuss and agree on the type and colour of flooring to be used in the lobby and main hall. See attached for detailed flooring specifications.

Type	1. POLYFLOR WOOD FX	2. POLYFLOR FOREST FX	3. FUSION
Cost	£5600	£5250	£5920 (includes 2 x cupboards - new price due)
Format	roll	roll	tiles
Size	2m x 20m sheet	2m x 20m sheet	18cm x 122 cm Planks
Slip resistance	Wet slip R10	Dry slip R10	Dry slip R10

Type	1. POLYFLOR WOOD FX	2. POLYFLOR FOREST FX	3. FUSION
<b>Details taken from brochures</b>	Heavy-duty safety flooring featuring high clarity wood effects to replicate the beauty of nature, where underfoot performance and good aesthetics are key considerations. Used in areas which are normally dry but where there are risks of water spillage, Features carborundum-free safety particles to ensure full HSE Compliance and sustainable wet slip resistance. Typical use include circulation areas, receptions, hospital wards, classrooms, cafes as well as washrooms, bars and changing rooms.	Represents the natural beauty and sophistication of wood in a practical and durable vinyl sheet format. The collection includes various wood designs with intricate grains and natural colourways. The collection has been specifically developed for very heavy commercial installations including education, healthcare, office, retail and leisure sectors.	Developed with a single specification that is suitable for both heavy-traffic commercial installations and domestic interiors. All residential interiors as well as heavy commercial areas within the retail, office, leisure, healthcare and education sectors.
<b>Wear layer*</b>	0.7mm	0.7mm	0.55mm
<b>How laid</b>	3 long joins	3 long joins	Individual tiles in planks with joins
<b>How repaired*</b>	Damaged area cut out Replacement piece hot welded in	Damaged area cut out Replacement piece hot welded in	Damaged tile(s) lifted out New tile(s) stuck down
<b>Comments</b>	? Do we expect spills eg at parties? Do we think playgroups will book the hall? Big samples in hall	Big samples in hall	Some colours have textured surface, others smooth - smooth better for multi use floor which people may sit/lie on. Bigger samples awaited

7. Chair and Councillors reports:  
To note any items not listed on the agenda

8. Open Forum for Councillors to raise matters to be placed on the next agenda: Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details will cannot guarantee inclusion on the proposed agenda.

9. Dates for the year 2020:  
Parish Council Meetings -  
Thursday 20th August 2020, 7.30pm  
Thursday 17th September 2020, 7.30pm  
Thursday 15th October 2020, 7.30pm  
Thursday 19th November 2020, 7.30pm  
Thursday 17th December 2020, 7.30pm  
Thursday 21st January 2021, 7.30pm  
Thursday 18th February 2021, 7.30pm  
Thursday 18th March 2021, 7.30pm

The Annual Council Meeting (ACM) will be held once face to face meetings resume. All meetings will be held virtually via Zoom until face to face meetings resume. Link to participate in the meetings will be sent out with the Agenda for the meeting or please email Clerk for details

Signed L.Marchant, Clerk FPC

A handwritten signature in cursive script, appearing to read "L. Marchant".