



FAWKHAM PARISH COUNCIL

I hereby summon you to attend the Parish Council Meeting of Fawkham Parish Council to be held remotely via video link, on Thursday 19th November at 7.30pm to transact the following business.

Laura Marchant
Clerk to Fawkham Parish Council

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr Alun Evans (Vice Chair), Cllr Duncan Harker, Cllr Maxine Fothergill, Cllr Jolene Truder

Parish Council Meeting Agenda

During the period of Government restrictions due to Coronavirus, agenda items are being limited to those that are critical and/or can be actioned under the restrictions.

1. Apologies for Absence:
2. Declarations of Interest for items relating to the Agenda:
Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.
3. Members of the Public:
The Council's meetings are open to the public, however, only the first half hour is given for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave if the council will be discussing confidential matters.
4. Planning applications:

Salts Farm Appeal
Appeal Ref: APP/G2245/W/20/3260956
SDC Ref: SE/20/00882/OUT
To discuss and agree whether to make a further representation by the deadline of 9/12
5. Approve Minutes:
To approve as a correct record the minutes of the Parish Council Meetings held on 29th October 2020, as attached.
6. Matters Arising:
Matters arising relating to the Minutes, not on this agenda.
7. Finance Approval

Expenditure and Income - details to be tabled.

Approval of cheques and payments

8. 2021/2022 Budget

Discuss and agree 2021-22 budget and initial precept discussion

9. Highways Improvement Plan

Update following meeting with KCC Highways on 9.11.20

10. Christmas Lights

Proposed: To purchase further Christmas lights to fill the gap towards the bottom of the tree. Propose 40m of the same lights are purchased at a cost of £99.99 incl delivery and VAT:

<https://www.festive-lights.com/outdoor-led-string-fairy-lights-connectable-black-rubber-cable>.

The budget for this was set at £365, assuming we bought the same amount again, however, having tested the lights earlier this month, it is thought that 40m will be sufficient. It is intended that the PC add these ourselves.

11. Parish in Bloom

Proposed: To discuss the report received, publicising our Silver Award for this year, and whether we wish to enter again in 2021. Please see attached paper.

12. Welcome Letter for new residents

Proposed: To discuss the idea of sending a welcome letter to new residents, as identified by the monthly updates to the electoral roll, saying hello and welcome, and pointing them in the direction of the FPC website and Fawkham Facebook group - see attached draft.

13. Neighbourhood Plan

Update on actions taken and agree next steps, including the leaflet to all residents, contacting SDC, and budget requirement.

14. Grounds Contracts re-pitching

Proposed: To discuss and agree contract specification prior to obtaining quotes for 2021/2022

15. Dates for the year 2020:

Parish Council Meetings -

Thursday 17th December 2020, 7.30pm

Thursday 21st January 2021, 7.30pm

Thursday 18th February 2021, 7.30pm

Thursday 18th March 2021, 7.30pm

The Annual Council Meeting (ACM) will be held once face to face meetings resume. All meetings will be held virtually via Zoom until face to face meetings resume.

To join the Parish Council Meeting please use the following details;

Topic: Fawkham Parish Council

Time: Nov 19, 2020 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/4232314847?pwd=U3k3U0xQS3EzZ2I5RlVTRnpBUUU0dz09>
Meeting ID: 423 231 4847
Passcode: Valleyroad

Signed L. Marchant Clerk

A handwritten signature in black ink, appearing to read 'L. Marchant', written in a cursive style.