



FAWKHAM PARISH COUNCIL

Minutes of the Annual Council Meeting of Fawkham Parish Council held at Fawkham Village Hall, on Thursday 19th August 2021 at 7.30pm to transact the following business.

Laura Marchant
Clerk to Fawkham Parish Council

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr Duncan Harker, Cllr Maxine Fothergill, Cllr Jolene Truder

Parish Council Meeting Agenda

1. Apologies for Absence:

Cllr D.Harker due to work commitments

2. Declarations of Interest for items relating to the Agenda:

Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.

Note: Cllr L.Evans declared an interest in planning item Ref: 21/02490/LDCEX due to being a consulted by SDC as a close neighbour and responding to the application in that capacity.

3. Members of the Public:

The Council's meetings are open to the public, however, only the first half hour is given for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave if the council will be discussing confidential matters.

4. Planning applications:

A resolution was agreed to pass the Chair to Cllr Fothergill for this item.

Ref: 21/02490/LDCEX

Site: Fawkham Hall, Scudders Farm, Valley Road, Fawkham, KENT, DA3 8LX

Development: Confirmation that existing residential use and associated building works is lawful.

Resolved: It was discussed that it seems from the statements provided by the occupier that the necessary time has passed and so FPC are unable to object to the change of use the outbuilding to the north east, the former workshop and the carport. FPC would like to know if the outbuilding erected to the south east of the barn is ancillary to the main building or not. Is the proposed future use for storage or as a second annexe as this is not clear from the statement provided. If the latter, does it have/require compliance with building regulations and/or need consent for use as a second annexe, as suggested in the marketing details submitted

If the LDC is granted, Fawkham Parish Council would like to see a condition imposed to remove permitted development rights due to the already overdeveloped nature of the site.

The Chair was returned to Cllr Evans.

Ref: SE/21/02312/HOUSE

Site: 1 Fairview, Fawkham Green Road, Fawkham, KENT, DA3 8NR

Development: New front porch and single storey rear extension

Resolved: FPC had no objection provided that the application complies with the Green Belt Policy. It was also noted that no % calculation had been provided to assess whether it is less than 50%

5. Planning updates:

Update

Comment: Fawkham Manor Hospital planning application ref: 21/00696/LBCALT and 21/00695/FUL has been GRANTED. It was agreed to post this news to the website and to Facebook.

6. Approve Minutes:

Proposed: To approve as a correct record the minutes of the Parish Council Meetings held on the 12th July 2021 and 6th August 2021, as attached.

Resolved: It was proposed through the Chair that the minutes be approved and signed by the Chair, seconded by Cllr M.Fothergill

7. Matters Arising:

Matters arising relating to the Minutes, not on this agenda.

Comment: Cllr D.Harker and Cllr.L Evans have put up replacement lorry watch signs with the Parish. A written Lorry Watch report needs to be sent to KCC.

Comment: FPC were notified of a proposal by Millwall FC to relocate their training ground to land within West Kingsdown/Fawkham. There is not much detail for FPC to provide comment on at the moment. DCllr L.Harrison said she would liaise with FPC if she hears any further details.

Comment: Cllr L.Evans informed the PC that a successful, short visit of Fawkham from Laura Trott MP took place. This was attended by Cllr L.Evans, Cllr M.Fothergill, DCllr L.Harrison and one member of the public. Cllr L.Evans felt the visit went well and FPC were able to provide Laura Trott with a good understanding of Fawkham and the key issues the Parish faces: protection of the Green Belt, the four developments planned/proposed to come forward, and issues with road traffic/speed.. Laura Trott may pay a further visit to Fawkham in October but will also be having a more in depth online meeting with FPC.

Comment: Cllr M.Fothergill wanted to tell the PC that Cllr L.Evans did a a great job of talking to Laura Trott and making sure she understood the issues and concerns of PFC and local residents.

Comment: Cllr L.Evans will post a poll on the community Facebook page to see if residents would like wildflowers sown on Baldwins green.

Comment: Cllr J.Truder confirmed she would go ahead with her idea of community coffee drop ins on Friday afternoons. More details will be planned and brought back to the next PC meeting.

8. Finance Approval:

Expenditure and Income - details tabled.

Approval of payments

Payment list summary

| Fawkham Parish Council 19th August 2021 Payment List | | | | |
|--|-------------------------------|------------------------------|----------------|----|
| Date | Cheque No./ Online payment | Payee/For | Amount | |
| 19/08/21 | Online | Grass 3 sites cutting | £200.00 | 22 |
| 19/08/21 | Online | General maintenance | £185.00 | 23 |
| 19/08/21 | Online | Clerk expenses Ink cartridge | £48.90 | 24 |
| | | | | |
| | | | | |
| | | Total | £433.90 | |

Resolved: Expenditure and Income reviewed, invoices reviewed and approved by all.
Online payments will be approved and authorised as per FPC financial regulations.

9. Local Housing Needs survey:

Proposal: to discuss the email received from SDC and agree a response

Comment: There is a continuous rolling 5 year program of surveys that are carried out in Parishes to determine the local housing need for each Parish. FPC previously requested our survey to be bought forward to tie in with the timing of the Neighbourhood Plan, and this is now planned for November.

Resolved: It was agreed to request to amend the survey questions to make some questions clearer and help to provide clearer answers to the questions asked. Cllr L.Evans will send an email to SDC to request some changes to the survey as agreed by all. Results from the survey take roughly 4 weeks, and will be presented to . FPC and the Neighbourhood Plan Steering Group.

10. Conservation Area changes:

Proposal: to discuss and agree actions regarding recent changes made within the Conservation Area - replacement of the brick footway with tarmac and the erection of two new lorry warning signs.

Resolved: It was agreed to:

- email David Brazier to ask that the bricks be reinstated. Chair to send an email.
- email HPC to ask if FPC can be made of any future works that are planned to take place within the Parish of Fawkham that arise from their HIP. Clerk to send an email.

11. Church Fete advertising boards:

Proposal: agreement to the siting of a board advertising the church fete outside the village hall and/or on the village green

Resolved: It was proposed by Cllr L.Evans and all agreed to allow advertising boards both outside the Village Hall and on the village green.

12 Smartbin location:

Update

Comment: The Clerk confirmed that no further information had been received re the delivery of the smart bin. Clerk to send an email asking for an update.

13 Co-option of new Parish Councillor:

Update and agreement of actions

Comment: Cllr L.Evans reminded the PC that the advert for the co-option of a new Cllr closes on the 12th September. There had been 1 application to date. Interview dates to be arranged shortly.

14 Neighbourhood Plan Update

Comment: Cllr L.Evans provided an update to FPC. An inception meeting has been held with the appointed Planning Consultant and he is now reviewing the background papers compiled by members of the Steering Group. A community picnic event will take place at the grass area at Small Grains on the 27th August, and a stall will be at the Church fete in September. A Countryside Survey will shortly be conducted. The Steering Group has ordered a banner advertising the NPlan.

15. Chair and Councillors reports:

To note any items not listed on the agenda

Comment: Cllr L.Evans told the PC that she is going to chase up the results of the traffic count survey and review of speed limits that took place in Fawkham.

Comment: Cllr M.Fothergill will arrange for an electrician to examine the damaged section of Christmas tree lights to see if they can be mended.

Comment: Cllr L.Evans asked the Clerk to contact the Community Resilience Department at the South East Coast Ambulance service via email to see if our FPC community defibrillator can be added to their register to enable anyone to be directed to use it should the need arise when a 999 call is placed.

Comment: As this was her final meeting, the Chair and all Members extended thanks to Laura Marchant for all her hard work as Clerk over the past 18 months or so and for establishing robust practices and processes where required.

16. Open Forum for Councillors to raise matters to be placed on the next agenda: Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details will cannot guarantee inclusion on the proposed agenda.

None

17. Dates for the year 2021/2022:

Parish Council Meeting -

16th September 2021

21st October 2021

18th November 2021

16th December 2021

20th January 2022

17th February 2022

17th March 2022

18. Confidential Item - Planning Enforcement:

Proposed: To review, update and agree actions for cases

The Council resolved to hear the item in a confidential session due to the nature of the content. Cases were discussed and actions agreed.

Meeting Closed at 10pm.