



# FAWKHAM PARISH COUNCIL

Draft minutes of the Parish Council Meeting held at the Village Hall on Monday 12th July at 7.30 pm to transact the following business.

Laura Marchant  
Clerk to Fawkham Parish Council

Members of the Parish Council:

Cllr Laura Evans (Chair),, Cllr Duncan Harker, Cllr Maxine Fothergill, Jolene Truder

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## Parish Council Meeting Agenda

1. Apologies for Absence:  
Cllr J.Truder

2. Declarations of Interest for items relating to the Agenda:  
Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.  
None

3. Members of the Public:  
The Council's meetings are open to the public, however, only the first half hour is given for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave if the council will be discussing confidential matters.  
Kent Cllr D.Brazier was present.

4. Planning applications:  
None5. Planning updates:  
Update

Comment: A revised ecological enhancement plan (21/01578/DETAIL) was received for Trinity House with a proposal that new trees and hedgerows will be planted, however FPC would like to see the species mix proposed for the hedgerow to be noted, and the size and species of the trees to also be noted.

FPC would also like a hedgerow planted along the southern boundary, which previously was hedgerow and trees, where the plan instead shows some form of fencing.

Comment: Planning application 21/01405/HOUSE (Innisfree Fairby Lane Hartley) has been refused.

6. Approve Minutes:

Proposed: To approve as a correct record the minutes of the Parish Council Meetings held on the 17th June 2021, as attached.

Resolved: It was proposed through the Chair that the minutes be approved and signed by the Chair, seconded by Cllr D.Harker.

7. Matters Arising:

Matters arising relating to the Minutes, not on this agenda.

Comment: Cllr L.Evans noted that the traffic count along Valley Road had taken place. FPC now await the results of the it from KCC.

Comment: Cllr L.Evans informed that council that new HGV warning signs had been installed at the junction of Valley Road/Castle Hill after a proposal was made in the Highways Improvement plan (HIP) for Hartley Parish Council. A discussion was held to decide if FPC should have been contacted prior to these signs being installed in the Parish, especially as the location of the signs are within Baldwins Green Conservation Area.

Comment: The Clerk has received notification from the office of Laura Trott MP that a visit to Fawkham is likely to take place in August. Councillors are to send their availability to the Clerk and a member of the Neighbourhood Plan Steering Group will also be invited to attend. A virtual meeting with Laura Trott MP will follow after the visit.

Comment: Cllr L.Evans mentioned that the Coffee Morning idea continues to be thought about for the future.

8. Finance Approval:

Approval of cheques and payments

Resolved: Expenditure and Income reviewed, invoices reviewed and approved by all. Online payments will be approved and authorised as per FPC financial regulations.

9. SDC Smart bin:

Payment list summary

Fawkham Parish Council July 2021 Payment List				
Date	Cheque No./ Online payment	Payee/For	Amount	Entry Number
12/07/21	ONLINE	SDC Dog Bins	£28.08	15
12/07/21	ONLINE	Grass cutting '3 sites'	£200.00	16
12/07/21	ONLINE	General maintenance	£185.00	17
12/07/21	ONLINE	Internal Audit Fee	£157.50	18
12/07/21	ONLINE	Clerk Salary	£468.39	19
		<b>Total</b>	<b>£570.58</b>	

Proposed: To discuss and agree ideal location for the new 'smart' bin and relocation of 1 or 2 existing SDC bins.

Resolved: A final decision was not made on the location of the bin however it was discussed that if the new smart bin is located on the Village Green then one of the 'old' bins could be relocated to the lay-by south of Fawkham Primary School on Valley Road. The other bin could potentially be placed on the grass area at Small Grains. Another potential location for the smart bin instead of the Village Green could be St Mary's Church

car park next to the dog waste bin. It was discussed if the bin needs to be placed on Council land or not. The Clerk will contact SDC to ask for clarification.

10. Clerk recruitment:

Update on progress and timescales for new appointment

Comment: No further update. Interviews are to take place on Wednesday 14th July.

11. Neighbourhood Plan:

Update since last meeting

Comment: Cllr L.Evans informed the PC that the Grant application to Locality had been submitted and we now await the outcome. An Inception meeting with the Planning Consultant is due to take place in early August. The evidence base continues to be developed and Fawkham Primary School have been contacted and agreed to take part in a survey about Fawkham in years 1-6. Contact will also be made with Steephill School to see if they wish to take part in the survey.

12. Wild flowers:

Update (KCC conservation cut, Rogers Wood Lane triangle)

Comment: Cllr L.Evans informed the council that the Brands Hatch Road/Scratchers Lane conservation verge which had not been cut this year for the first time, resulted in a very pleasing diversity of chalk downland plants growing, including bee orchid and pyramidal orchid, and that KCC and Kent Wildlife Trust were to monitor the site for potential designation as a Roadside Nature Reserve. However on the 6th June Cllr L.Evans then noticed that the entire verge had been cut, including the area that was shown on the KCC cutting plan as only needing to have a conservation cut in the autumn. KCC have been emailed and a response is awaited.

Kent Cllr D.Brazier informed the PC that he had met with the head of KCC Highways, the Soft Landscaping Manager and also a Biodiversity Manager. In the future it may be possible that each Parish will be able to ask for individual cutting plans for different areas, however this could result in an extra cost for the Parish as currently KCC pays for all highways verges to be cut.

Comment: Cllr L.Evans informed the PC that the wildflowers planted on Rogers Wood Triangle are now blooming and the Triangle is looking much improved. Some residents have enquired whether the same wildflower planting would be possible on Baldwins Green triangle and an action was agreed to pose this question on the Fawkham Community Facebook group to see if there was support and any volunteers willing to help.

13. Lorry Watch:

Update

Comment: Cllr L.Evans thanked Kent CCllr D.Brazier for collecting the replacement Lorry Watch signs which will be replaced at the ends of Valley Road. Cllr L.Evans and Cllr D.Harker volunteered to erect the signs.

Comment: Cllr L.Evans mentioned that another Lorry Watch should be organised soon, Cllr D.Harker agreed to arrange one. A formal Lorry watch report will be sent back to KCC.

14. Car Incident outside Fawkham Primary School:

To discuss the incident and a possible way forward

Comment: Cllr D.Harker explained the accident that recently occurred outside of Fawkham Primary School. Cllr D.Harker wondered if there was anything that could be done to try

and prevent a further accident. It was agreed to flag up this issue with the KCC Highways manager who is reviewing the signage in Fawkham.

Cllr L.Evans mentioned that the Flashing wig wag signs outside of the School work very sporadically and that she has been in contact over the last two years with KCC to try and have them fixed. Cllr L.Evans to contact KCC again.

15. Chair and Councillors reports:

To note any items not listed on the agenda

Comment: Cllr L.Evans informed the PC that Cllr A.Evans has resigned from the PC. Cllr L.Evans expressed her thanks for everything he has done over his three years on the PC. The process to fill the vacancy will start immediately.

Comment: Cllr L.Evans advised the PC of a recent email received from the Community Cupboard asking if FPC were able to donate towards their fundraising campaign for an extension, for which £28,000 is required. It was agreed that unfortunately the Parish Council would not be a position to support the application with a meaningful donation, given the size of the Parish's funds. However it was agreed that FPC would be more than happy to help promote any fundraising efforts on our website and also on the Fawkham Community Facebook Group.

Comment: Cllr D.Harker suggested that going forward the PC look into setting up a Standing Order to pay the Clerk's Wages. The Clerk will investigate.

16. Open Forum for Councillors to raise matters to be placed on the next agenda: Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details will cannot guarantee inclusion on the proposed agenda.

17. Dates for the year 2021/2022:

Parish Council Meeting -

19th August 2021 - to be rearranged as the meeting would not be quorate

16th September 2021

21st October 2021

18th November 2021

16th December 2021

20th January 2022

17th February 2022

17th March 2022

18. Confidential Item - Planning Enforcement:

Proposed: To review, update and agree actions for cases. The Council resolved to hear this item in a confidential session due to the nature of its content. Cases were discussed and actions agreed.

Meeting Closed at 9.45pm.