



FAWKHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall on Thursday 8 December at 7.30 pm to transact the following business.

Grace Champion
Clerk to Fawkham Parish Council

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr Duncan Harker, Cllr Maxine Fothergill, Cllr Lucie Sleeman, Will Johnstone

Parish Council Meeting Agenda

1. **Apologies for Absence:**

Noted: Cllr D.Harker gave his apologies due to work commitments.

2. **Declarations of Interest for items relating to the Agenda:**

Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.

Noted: Cllr Evans noted that a case on the Planning Enforcement item is a neighbour.

Noted: Cllr Johnstone noted an interest in the Churchdown House application as he works regularly for the Owner of the property.

3. **Members of the Public:**

The Council's meetings are open to the public, however, only the first half hour is given for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave if the council will be discussing confidential matters.

None.

4. **Planning applications:**

- SE/21/03806/HOUSE - Churchdown House, Valley Road, Fawkham, KENT, DA3 8EQ - Conversion of existing garage to habitable self-contained annexe. Consultation deadline – 13 December 2021.

Resolved: The application was discussed and it was agreed that FPC would object to this application. FPC will request that the Conservation Officer be consulted on this application, as it is within Baldwins Green Conservation Area. FPC also noted

that all neighbours consulted have objected to the application and agree that the proposal appears to overlook others' gardens and affects their privacy. FPC also note there is no mention of a 50% volume calculation reflecting the previous extensions at the property and the distance from the main dwelling has not been confirmed.

- **Noted:** Cllr L. Evans also informed PC that a letter had been received in relation to 21/03982/AGRNOT - Land Known As Siena Manor Lane Fawkham in relation to a log store. This application was discussed briefly and it was agreed to respond to this letter agreeing with the comments that had been made by Rural Planning Limited.
- **Noted:** Cllr L. Evans informed the PC of a planning application for a barn conversion next to Canada Farm Kennels which Horton Kirby and South Darenth PC has objected to. It was also noted that there has been objections to this application from residents on a local Facebook group.

5. Planning updates:

- 21/03283/LDCPR - Speedgate House Speedgate Fawkham KENT DA3 8NJ Lawful Development Certificate Proposed Erection of an outbuilding (Granny annex) **GRANTED**
- Fawkham Manor Hospital:
Details pursuant to condition 13 (Tree and Hedgerow Protection Measures) of 21/00695/FUL. **GRANTED**
Details pursuant to condition 17 (Risk of Crime) of 21/00695/FUL. **GRANTED**
Details pursuant to condition 29 (chimney) of 21/00695/FUL. **GRANTED**
Details pursuant to condition 28 (rainwater) of 21/00695/FUL. **GRANTED**
Details pursuant to condition 25 (rooflights) of 21/00695/FUL. **GRANTED**
Details pursuant to condition 3 (rooflights) of 21/00696/LBCALT. **GRANTED**
Details pursuant to condition 6 (rainwater) of 21/00696/LBCALT. **GRANTED**

Noted: Cllr M. Fothergill provided the PC with an update in relation to Fawkham Manor Hospital. The District Councillors along with Sevenoaks Council will be meeting the developer on 9 December to discuss the concerns that have been raised by the District Councillors. Cllr M. Fothergill also noted that the District Councillors had not received any response from their emails to KCC raising their concerns. Cllr L. Evans has contacted two residents close to the site who reported no issues.

6. Approve Minutes:

Proposal: to approve as a correct record the minutes of the Parish Council Meetings held on Thursday 18th November 2021, as attached.

Resolved: It was proposed through the Chair that the minutes be approved and signed by the Chair, seconded by Cllr M. Fothergill and Cllr L. Sleeman.

7. Matters Arising:

Matters arising relating to the Minutes, not on this agenda.

Noted: An update received from KCC was discussed in relation to footpath SD163. It appears that the footpath route has been shown incorrectly and this therefore will be corrected before any changes are made to the existing route.

Noted: An update was given on the brick pathway at Baldwin's Green. All discussed and approved a further response to be sent to KCC.

Noted: The Clerk informed the PC that the bank mandate form had been posted.

8. Finance Approval:

Expenditure and Income - details to be tabled. Approval of cheques and payments.

Fawkham Parish Council 8th December 2021 Payment List			
Date	Cheque No./Online payment	Payee/For	Amount
08/12/21	ONLINE	Clerk Salary - G. Champion plus additional hours	£374.53
08/12/21	ONLINE	HMRC Tax & NI payment	£93.80
08/12/21	ONLINE	RH Gardening - Grass Cutting 3 sites - November	£300.00
08/12/21	ONLINE	RH Gardening - leaf Clearance	£110.00

08/12/21	ONLINE	L.Evans repayment - Selection boxes - Christmas lights	£30.00
08/12/21	ONLINE	L Evans Repayment - Zoom - September & October Invoices	£28.78
08/12/21	ONLINE	L Evans Repayment - time capsule - community events	£58.13
08/12/21	ONLINE	L Evans Repayment - FPC Phone - Sept, Oct & Nov	£15.00
		Total	£1010.24

Resolved: Expenditure and Income reviewed, invoices reviewed and approved by all. Online payments will be approved and authorised as per FPC financial regulations.

9. Highways Improvement Plan:

Proposal: discussion of feasibility study and agreement of next steps, including potential budget implications for 2022/23.

Resolved: The feasibility study and report was discussed in detail and it was agreed that FPC would request the invoice for the TRO and this would be paid in January subject to CIL money spending on this item being approved by SDC's CIL Officer. It was also agreed that FPC would reply to KCC to query if costs can be reduced by reusing existing signs on the road, to ask for an indicative cost for signing and lining, and a cost estimate for an improved gateway at the 60:30 transition.

10. Small Grains open space:

Update.

Noted: Cllr L. Evans provided the PC with updates on emailed received from SDC in relation to the Small Grains area. More information has been provided to SDC whilst also mentioning the welcome back funding deadline. Feedback from the local housing needs survey will be received on 11 January after which hopefully the PC will have more information. All agreed to send draft reply emailed by Cllr L. Evans prior to the meeting.

Noted: It was agreed that the Clerk will email details of bench and planter options which have been authorised by SDC to be purchased through the welcome back funding scheme and these will be ordered for Small Grains and moved to the village green if necessary in the future.

Noted: The Clerk informed the PC that she still had not received any response from SDC in relation to the wooden and concrete bollards and it was agreed that the Clerk would chase this again.

11. Budget for 2022/23:

Proposal: update on forecast ahead of precept being set in January.

Resolved: Cllr L. Evans and the Clerk talked through the draft budget to date and some small amendments were made from suggestions from the Councillors.

12. Christmas tree lights switch on:

Feedback.

Noted: It was noted that around 20 adults and 15 children attended the event. The Rising Sun Inn provided warm mince pies and mulled wine. It was a good turn out and photos were posted to the Facebook page.

Noted: Cllr L. Evans questioned if there were Christmas Carols on 16 December and that once this had been confirmed this would be posted on the community Facebook page, along with the carol service at St. Mary's.

13. Neighbourhood Plan

Update: including notification of Landscape Character Assessment study costs and update on budget requirement for 2022/23.

Noted: Cllr L. Evans provided the PC with an update on the Neighbourhood Plan:

Landscape character assessment quotes had been received and a specialist has been agreed and confirmed by both parishes, with the cost met from the Neighbourhood Plan budget.

In relation to the local plan, if there are more sites listed for Fawkham it may be that the planning consultant is used to look at those sites as well.

It was also noted that FPC have requested responses from Fawkham residents to the SDC character study and that we are awaiting agreement to this.

The call for sites for the local plan close on 22nd January.

14. Parish in Bloom

Update.

Noted: It was suggested that Parish in Bloom may potentially be tied in with the Queen's Jubilee. Cllr. Fothergill to put together a paper on this for January's meeting.

15. Chair and Councillors reports:

To note any items not listed on the agenda.

None.

16. Open Forum for Councillors to raise matters to be placed on the next agenda: Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details cannot guarantee inclusion on the proposed agenda.

Noted: Parish in Bloom

Noted: Queen's Jubilee

Noted: Village Hall Week

17. Dates for the year 2021/2022:

Parish Council Meeting -

20th January 2022

17th February 2022

17th March 2022

21st April 2022

18. Confidential Item - Planning Enforcement:

Proposal: to review, update and agree actions for cases.

Noted: The Council resolved to hear the item in a confidential session due to the nature of the content. Cases were discussed and actions agreed.

Meeting closed at 21:35.