



FAWKHAM PARISH COUNCIL

I hereby summon you to attend the meeting of Fawkham Parish Council to be held at Fawkham Village Hall, on Thursday 21st October 2021 at 7.30pm to transact the following business.

Grace Champion
Clerk to Fawkham Parish Council

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr Duncan Harker, Cllr Maxine Fothergill, Cllr Lucie Sleeman, one vacancy

Parish Council Meeting Agenda

1. Apologies for Absence:

2. Declarations of Interest for items relating to the Agenda:

Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.

3. Members of the Public:

The Council's meetings are open to the public, however, only the first half hour is given for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave if the council will be discussing confidential matters.

4. Planning applications:

Appeal Ref: APP/G2245/W/21/3276040

SDC Ref: SE/21/00845/FUL

Land To The Rear Of Hurstgrove Castle Hill Hartley KENT DA3 7BQ

Proposal: to discuss appeal lodged and decide if FPC would like to submit further comments.

SE/21/03283/LDCPR

Speedgate House, Speedgate Fawkham, KENT DA3 8NJ

Erection of an outbuilding (Granny annex)

Consultation Expiry Date: Not available

Fawkham Manor Hospital, Manor Lane Fawkham, KENT DA3 8ND:

- SE/21/03090/DETAIL - Details pursuant to condition 3 (Demolition and Construction Traffic Management Plan) subject to 21/00695/FUL – Consultation Deadline: Monday 18 October 2021.
- SE/21/03174/DETAIL - Details pursuant to condition 4 (Construction Traffic Management Plan) subject to 21/00695/FUL – Consultation Deadline: Monday 18 October 2021.
- SE/21/03175/DETAIL - Details pursuant to condition 5 (control of noise, vibration and dust scheme) subject to 21/00695/FUL - Consultation Deadline: Monday 18 October 2021.
- SE/21/03176/DETAIL - Details pursuant to condition 6 (control of noise, vibration and dust scheme) subject to 21/00695/FUL - Consultation Deadline: Monday 18 October 2021.
- 21/03279/LBCALTL and 21/03278/DETAIL- Details pursuant to condition 29 (chimney) of 21/00695/FUL.: Chimneys. Consultation Deadline: Monday 08 November 2021
- SE/21/03262/DETAIL - Details pursuant to condition 8 (electric charging points) of 21/00695/FUL - Consultation Deadline: Not available.
- SE/21/03263/DETAIL - Details pursuant to condition 12 (loft void and ecological enhancements) of 21/00695/FUL. – Consultation Deadline – Thursday 28 October 2021.
- SE/21/03264/DETAIL - Details pursuant to condition 24 (external materials) of 21/00695/FUL. – Consultation Deadline – Wednesday 27 October 2021.
- 21/03273/DETAIL - Details pursuant to condition 13 (Tree and Hedgerow Protection Measures) of 21/00695/FUL. – Consultation Deadline – Thursday 28 October 2021.
- SE/21/03274/DETAIL - Details pursuant to condition 14 (hard and soft landscaping) of 21/00695/FUL. – Consultation Deadline – Thursday 28 October 2021.
- SE/21/03275/DETAIL - Details pursuant to condition 17 (Risk of Crime) of 21/00695/FUL. – Consultation Deadline – Thursday 28 October 2021.
- SE/21/03278/DETAIL - Details pursuant to condition 29 (chimney) of 21/00695/FUL. Consultation Deadline: Thursday 28 October 2021
- SE/21/03279/DETAIL - Details pursuant to condition 7 (chimneys) of 21/00696/LBCALTL. Consultation Deadline: Mon 08 Nov 2021
- SE/21/03280/DETAIL - Details pursuant to condition 28 (rainwater) of 21/00695/FUL. – Consultation Deadline: Thursday 28 October 2021
- SE/21/03287/DETAIL - Details pursuant to condition 25 (rooflights) of 21/00695/FUL. – Consultation Deadline: Thursday 28 October 2021
- SE/21/03338/DETAIL - Details pursuant to condition 26 (windows) of 21/00695/FUL. Consultation Deadline: Thursday 28 October 2021

- SE/21/03339/DETAIL - Details pursuant to condition 3 (rooflights) of 21/00696/LBCALT. Consultation Deadline: Monday 08 November 2021
- SE/21/03340/DETAIL - Details pursuant to condition 4 (windows) of 21/00696/LBCALT. Consultation Deadline: Monday 08 November 2021
- SE/21/03341/DETAIL - Details pursuant to condition 6 (rainwater) of 21/00696/LBCALT. – Consultation Deadline: Monday 08 November 2021
- SE/21/03324/DETAIL - Details pursuant to condition 19 (infiltration - surface water) subject to 21/00695/FU - Consultation Deadline: Tuesday 02 November 2021
- SE/21/03391/DETAIL - Details pursuant to condition 19 (surface water drainage scheme) subject to 21/00695/FUL - Tuesday 02 November 2021

5. Planning updates:

21/02410/DETAIL

Former Annexe Fawkham Manor Farm Manor Lane Fawkham KENT DA3 8ND

Approval of Details

Details pursuant to condition 4 (ecological enhancements) of 21/01054/FUL.

Granted

21/02480/DETAIL

Former Annexe Fawkham Manor Farm Manor Lane Fawkham KENT DA3 8ND

Approval of Details

Details pursuant to condition 5 (electric vehicle charging point) of 21/01054/FUL.

Granted

21/02481/DETAIL

Former Annexe Fawkham Manor Farm Manor Lane Fawkham KENT DA3 8ND

Approval of Details

Details pursuant to condition 6 (tree protection measures) of 21/01054/FUL.

Granted

21/02482/DETAIL

Former Annexe Fawkham Manor Farm Manor Lane Fawkham KENT DA3 8ND

Approval of Details

Details pursuant to condition 7 (tree protection method statement) of 21/01054/FUL.

Granted

21/02490/LDCEX

Fawkham Hall Scudders Farm Valley Road Fawkham KENT DA3 8LX

Lawful Development Certificate Existing

Confirmation that existing residential use and associated building works is lawful.

Granted

21/01579/HOUSE

Trinity House Valley Road Fawkham

Brick wall(s) to the north and northwestern side of the dwelling with retaining wall to the rear and fencing to the site frontage.

Granted

21/02312/HOUSE

1 Fairview Fawkham Green Road Fawkham

New front porch and single storey rear extension

Refused

6. Proposed diversion of Public Footpath SD163 (part) at Cross House, Fawkham, Highways Act 1980 – Section 119

Consultation Deadline: October 22nd

Proposal: discussion and agreement of PC response to KCC's consultation.

7. Approve Minutes:

Proposal: to approve as a correct record the minutes of the Parish Council Meetings held on Thursday 16th September 2021, as attached.

8. Matters Arising:

Matters arising relating to the Minutes, not on this agenda.

9. Finance Approval:

Expenditure and Income - details to be tabled. Approval of cheques and payments.

10. Local Plan update:

- Sevenoaks District Settlement Hierarchy – 2021 Update and Audit
- What makes Sevenoaks District special? – SDC survey

Proposal: to discuss the above and decide next steps.

11. Co-option of new Parish Councillor:

Update and agreement of actions.

12. Fawkham Village Hall Hiring Agreement

Proposal: to sign a hiring agreement for the hire of the village hall for FPC monthly meeting and make a payment for the financial year (£264.00) and to cease the paid account with Zoom.

13. Review of Budget

Proposal: to carry out half year review of budget: actual/forecast.

14. Grounds Maintenance Contract

Proposal: to review the contract and requirements for 2022.

15. Remembrance Wreath. – donation and cost

Proposal: to purchase a wreath for the Remembrance service (£17.00) and make a donation of £50.00 to the Royal British Legion on behalf of the residents of Fawkham.

16. Survey Monkey

Proposal: to formally agree to pay survey monkey for an annual subscription (£384.00).

17. Traffic survey:

Proposal: to formally agree to pay invoice for the feasibility report and discuss next steps (£591.66).

18. Parish Training

Proposal: to formally agree to pay invoice for Clerk in Action Workshop (£60.00) and the Dynamic Councillor training session (£60.00) for Lucie Sleeman (Thursday 11 November).

19. St Mary's Church – "Friends of Fawkham Church"

Proposal: to discuss and decide donation from FPC for flowers (£50.00).

20. Bank Mandate

To discuss: update on adding members/sorting members log in so that payments can be made with more efficiency.

21. Community Events:

To discuss:

- Christmas tree lights switch on - discuss and agree the date, time and format of this community event.
Proposal: to assign a budget of £50.00 for this event from the community events budget (subject to the half year budget review)
- Time capsule
To discuss: way forward with this
- Queen's Jubilee celebrations (June 2022) &- The Queens Green Canopy
To discuss: initial discussion and agreement of whether and how to celebrate this, including budget required.

22. Parish Noticeboard - change of location

Proposal: to discuss and decide if Parish Noticeboard on the corner of Fawkham Green Road should be moved and, if yes, to decide on new location.

23. Neighbourhood Plan

Update.

24. Parish in Bloom

To discuss: discussion regarding Fawkham re-entering Parish in Bloom.

25. Chair and Councillors reports:

To note any items not listed on the agenda.

26. Open Forum for Councillors to raise matters to be placed on the next agenda: Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details cannot guarantee inclusion on the proposed agenda.

27. Dates for the year 2021/2022:

Parish Council Meeting -

18th November 2021

16th December 2021

20th January 2022

17th February 2022

17th March 2022

21st April 2022

28. Confidential Item - Planning Enforcement:

Proposal: to review, update and agree actions for cases.

G Champion

Signed G Champion, Clerk