



# FAWKHAM PARISH COUNCIL

I hereby summon you to attend the meeting of Fawkham Parish Council to be held at Fawkham Village Hall, on Thursday 18<sup>th</sup> November 2021 at 7.30pm to transact the following business.

Grace Champion  
Clerk to Fawkham Parish Council

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr Duncan Harker, Cllr Maxine Fothergill, Cllr Lucie Sleeman, Cllr Will Johnstone

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## Parish Council Meeting Agenda

1. Apologies for Absence:
2. Declarations of Interest for items relating to the Agenda:  
Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.
3. Members of the Public:  
The Council's meetings are open to the public, however, only the first half hour is given for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave if the council will be discussing confidential matters.
4. Welcome to our new councillor.
5. Planning applications:  
21/03612/HOUSE - Parefield Farm Valley Road Fawkham KENT DA3 8NA - Proposed alterations to annexe to provide additional family accommodation and replace flat roof with pitched tiled roof. Consultation Deadline – 2 December 2021.


### **Fawkham Manor Hospital, Manor Lane Fawkham, KENT DA3 8ND:**

- SE/21/03494/DETAIL - Details pursuant to condition 27 (doors) of 21/00695/FUL - Consultation Deadline - Thursday 11 November 2021; and
- SE/21/03523/DETAIL - Details pursuant to condition 5 (doors) of 21/00696/LBCALT - Consultation Deadline - Monday 22 November 2021.

6. Planning updates:  
Fawkham Manor Traffic Management Plan – granted.
7. Proposed diversion of Public Footpath SD163 (part) at Cross House, Fawkham, Highways Act 1980 – Section 119  
Consultation Deadline: following FPC meeting in November.  
Proposal: discussion and agreement of response to revised plan.
8. Approve Minutes:  
Proposal: to approve as a correct record the minutes of the Parish Council Meetings held on Thursday 21<sup>st</sup> October 2021, as attached.
9. Matters Arising:  
Matters arising relating to the Minutes, not on this agenda.
10. Finance Approval:  
Expenditure and Income - details to be tabled. Approval of cheques and payments.
11. Traffic Feasibility Study:  
Update.
12. Parish Charter  
Proposal: to discuss Parish Charter document received from SDC and decide on FPC's comments in relation to this.
13. Grounds Maintenance Contract  
Proposal: to discuss and agree changes to be made to next year's contract ahead of budget review.
14. Budget for 2022/23:  
To discuss: initial discussion including ongoing costs and future projects.
15. Bank Mandate  
Update on adding members/sorting members log in.
16. Neighbourhood Plan  
Update.
17. Parish in Bloom  
Update.
18. Chair and Councillors reports:  
To note any items not listed on the agenda.
19. Open Forum for Councillors to raise matters to be placed on the next agenda: Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details cannot guarantee inclusion on the proposed agenda.
20. Dates for the year 2021/2022:

Parish Council Meeting -  
16th December 2021  
20th January 2022  
17th February 2022  
17th March 2022  
21st April 2022

21. Confidential Item - Planning Enforcement:  
Proposal: to review, update and agree actions for cases.

A handwritten signature in black ink, appearing to read 'G Champion', written in a cursive style.

Signed G Champion, Clerk