



FAWKHAM PARISH COUNCIL

I hereby summon you to attend the meeting of Fawkham Parish Council to be held at Fawkham Village Hall, on Thursday 17th June 2021 at 7.30pm to transact the following business.

Laura Marchant
Clerk to Fawkham Parish Council

Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr Alun Evans (Vice Chair), Cllr Duncan Harker, Cllr Maxine Fothergill, Cllr Jolene Truder

Parish Council Meeting Agenda

1. Apologies for Absence:
2. Declarations of Interest for items relating to the Agenda:
Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.
3. Members of the Public:
The Council's meetings are open to the public, however, only the first half hour is given for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave if the council will be discussing confidential matters.
4. Planning applications:

Site: Trinity House Valley Road Fawkham KENT DA3 8LX
Ref: SE/21/01579/HOUSE
Development: Brick wall(s) to the north and northwestern side of the dwelling with retaining wall to the rear and fencing to the site frontage

Site: Land South Of Cross Cottages Valley Road Fawkham KENT DA3 8LX
Ref: SE/21/01578/DETAIL
Development: Details pursuant to condition 7 (ecological enhancement plan) 18/03932/MMA.

Site: Laredo Three Gates Road Fawkham KENT DA3 8NZ
Ref: SE/21/01762/PAE
Development: Prior notification of a single storey rear extension which extends 6 m beyond the rear wall of the original dwelling house with a maximum height of 4 m and eaves height of 2.5 m.

5. Planning updates:

Site: Fawkham Manor Hospital Manor Lane Fawkham KENT DA3 8ND

Ref: 21/00695/FU

Development: Partial redevelopment and conversion of the former Fawkham Manor Hospital for residential (C3 Use), including self-contained houses and apartments. Including demolition of modern hospital wings and outbuildings. Associated landscaping, erection of ancillary outbuildings, including bin and bike stores
Update

Site: Land To The Rear Of Hurstgrove Castle Hill Hartley KENTDA3 7BQ

Ref: SE/21/00845/FUL

Development: Demolition of existing buildings and structures and erection of a subterranean detached single storey three bedroom dwelling
Appeal lodged

Ref: 21/00242/FUL

Site: Land North Of Brands Hatch Hotel Brands Hatch Road Fawkham KENT DA3 8NQ

Development: Proposed equestrian sand school.

Granted

Ref: 21/00805/HOUSE

Site: West Rays Valley Road Fawkham KENT DA3 8EG

Development: Single storey rear extension. Removal of existing garage.

Granted

6. Planning Enforcement:

Updates on the cases and agreement of next steps

7. Approve Minutes:

Proposed: To approve as a correct record the minutes of the Parish Council Meetings held on the 20th May 2021, as attached.

8. Matters Arising:

Matters arising relating to the Minutes, not on this agenda.

9. Finance Approval

Expenditure and Income - details to be tabled.

Approval of cheques and payments

10. AGAR approval

Proposal: Approval of the AGAR part 2 .

- Section 1 and section 2 of the AGAR (part 3) must be completed and approved by the PC

- Both Section 1 and Section 2 of the AGAR must be approved before the 1st July 2020

- Approved Section 1 and Section 2 of the AGAR must be published on the PC website by the 30th September

Proposal: To agree and set the commencement date for the exercise of public rights for a period of 30 consecutive working days including a common inspection period of the first ten working days of July.

Proposal: Approval of documents for Publication requirements (see attached) as required by the Accounts and Audit Regulations 2015, the Local Audit (smaller authorities) Regulations 2015 and the Transparency Code for smaller Authorities

- The following documents must be approved for publication on the PC website.

- Annual Internal Audit Report 2020/21, page 4

- Section 1 - AGAR

- Section 2 AGAR

- Analysis of Variances

- Bank reconciliation

- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2) Accounts and Audit Regulations 2015

11. Public Rights of Way:

Any further updates following visits

12. Traffic counts:

To note the latest information on these which are due to take place w/c 21st June.

13. Neighbourhood Plan:

Proposal: to amend point 8b of the Terms of Reference of the Steering Group by the addition of the words "above £250 excl VAT" to the following: "The Steering Group will notify the PC, advising them of any planned expenditure *above £250 excl VAT* before it is incurred".

Update since the last meeting.

14. Standing Orders:

Proposal: to adopt the amended Standing Orders with the inclusion of a point at 3y stating the following: "Where possible Members will confirm their attendance or send their apologies, with the reason, in advance of an upcoming PC meeting"

15. Fencing in Car Park

Proposed: To approve a quotation for the installation of a section of fencing along the footpath to Fawkham Primary School from the Car park.

Quotation 1: Home Building Services £168 (No VAT)

Quotation 2: G,Cooke Fencing and Carpentry £235 (No VAT)

A further quotation was applied for from a local company however no quotation was received.

16. Coffee Morning proposal

Update since last meeting

17. Chair and Councillors reports:

To note any items not listed on the agenda

18. Open Forum for Councillors to raise matters to be placed on the next agenda:

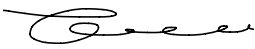
Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details will cannot guarantee inclusion on the proposed agenda.

18. Dates for the year 2021/2022:

Parish Council Meeting -

15th July 2021
19th August 2021
16th September 2021
21st October 2021
18th November 2021
16th December 2021
20th January 2022
17th February 2022
17th March 2022

Signed L.Marchant, Clerk

A handwritten signature in black ink, appearing to read 'L. Marchant', written in a cursive style.