



FAWKHAM PARISH COUNCIL

I hereby summon you to attend the Meeting of Fawkham Parish Council to be held at Fawkham Village Hall, on Thursday 21st July 2022 at 7.30pm to transact the following business.

Laura Marchant
Acting Clerk to Fawkham Parish

Council
Members of the Parish Council:

Cllr Laura Evans (Chair), Cllr Maxine Fothergill, Cllr Will Johnstone, Cllr James Cherry,
one vacancy

Annual Council Meeting Agenda

1. Apologies for Absence.

2. Declarations of Interest for items relating to the Agenda:

Councillors to make any declarations that may be required by virtue of the Parish Council's adopted Code of Conduct.

3. Members of the Public:

The Council's meetings are open to the public, however, only the first half hour is given for members of the public to raise any matters and partake in discussions. There are no further opportunities for members of the public to speak during the full Parish Council meeting. At the end of the agenda items the public will be asked to leave if the council will be discussing confidential matters.

4. Planning applications:

Site: 4 Fairview Fawkham Green Road Fawkham Longfield Kent DA3 8NR

Development: Demolish existing rear extension and form wider & deeper single storey rear extension

Ref: 22/01842/HOUSE

5. Planning updates:

None

6. Asset Register

Update on remaining assets; CCTV and new benches/picnic tables to be added; note items for maintenance/replacement/improvement in 2023/24 budget, including potential use of CIL money; agreement of arrangements to check the defibrillator, monitor the school path, move the salt bin and order/deliver salt for this winter; and sign off to register.

7. CCTV

Update following installation, and agreement of actions now required

Proposal: To purchase GDPR signs up to a cost of £30 plus quotes to be obtained for alteration of electrical circuits to enable CCTV to be on a separate circuit.

8. CIL

Update on amount of CIL retained and due, and review of collated list of items for potential CIL spend, including any further suggestions.

Proposal: to discuss and agree whether to contribute £3000 for the resurfacing of the car park at the Church, subject to agreement of SDC

9. Approve Minutes:

Proposed: To approve as a correct record the minutes of the Parish Council Meeting held on Thursday 16th June and Thursday 13th July 2022, as attached.

10. Matters Arising:

Matters arising relating to the Minutes, not on this agenda.

11. Finance Approval

Expenditure and Income - details to be tabled.

Approval of cheques and payments

12. Platinum jubilee

Review of spend against budget to ascertain amount remaining.

Proposal: To agree a donation to St. Mary's for the use of gazebos, to a maximum of £50.

13. Fun Day 3rd August -

Proposal: To discuss and agree arrangements for the fun day

14. Millwall FC

Update following the drop in session immediately preceding this meeting.

Proposal: To agree next steps

15. Neighbourhood Plan

To receive an update on progress and next steps.

16. FPC Facebook Page

Proposal: To review and agree a Social Media and Communications Policy

17. Highways Improvement Plan

Proposal: To discuss items for possible inclusion on an updated HIP for 2022/23. Items so far are the junction of Speedgate Hill with Valley Road, and the direction sign on Scratchers Lane.

18. Councillor Vacancy

To discuss and agree arrangements for filling the current vacancy.

19. Chair and Councillors reports:

To note any items not listed on the agenda.

20. Open Forum for Councillors to raise matters to be placed on the next agenda: Members are asked to consider agenda items for the next meeting. The details of the agenda item will be sent to the Clerk by the Thursday (one week) before the published meeting. Late details cannot guarantee inclusion on the proposed agenda.

21. Agreement of dates, time and place for meetings for the forthcoming year 2022/2023:

Dates to be agreed:

18 August 2022

15 September 2022

20 October 2022

17 November 2022

15 December 2022

19 January 2023

16 February 2023

16 March 2023

20 April 2023

18 May 2023

22. Confidential Item - Planning Enforcement:

Proposal: to review, update and agree actions for cases.



Signed L Marchant, Cover for Clerk G.Champion