

FAWKHAM NEIGHBOURHOOD PLAN STEERING GROUP

MINUTES FOR FOURTH MEETING HELD 5th AUGUST 2021, AT 4PM AT FAWKHAM VILLAGE HALL

Attendees: Laura Evans, Kirsty Paterson, Laura Marchant, Lawrence Moss, Estelle Thompson, Duncan Harker

1. Apologies for absence

Duncan Harker, Laura Marchant, Estelle Thompson

2. Members of the public: introductions

None present

3. Agreement of Minutes of the 3rd meeting

Agreed

4. Update of evidence base and next steps for each working group

The progress in building the evidence base was assessed. The appointed Planning Consultant has been sent draft background reports for review and assessment of further work required.

5. Community engagement - plans for the Small Grains picnic (27/8) and church fete (18/9)

Plans for the picnic at Small Grains were discussed covering the content, materials and equipment needed. All was agreed. A form will be completed to secure stall at the Church Fete, the outline content for the stall was discussed.

6. Landscape and views survey - to be used at the above events and more widely online.

Options for the survey were discussed and it was agreed to progress with a longer more detailed survey. This will be sent to Tony Fullwood for his review, following which it will be built on Survey Monkey. **Action: L.Evans**

7. Survey of broadband and mobile signal via survey monkey

A draft survey was discussed. This will be reviewed further (**Action K.Patterson**), before sending to Tony Fullwood for review.

8. Update on SDC's Local Plan, including sites within Fawkham, and additional sites which have permission for redevelopment

An update was given by way of a summary of the report provided to the Development Committee of SDC on 6/7/21.

SDC Planning Team to be contacted for further information on the Green Belt review update and the Settlement Capacity Study. **Action L.Evans.**

9. Items for the next agenda

It was agreed to hold the next meeting in October. Items will include:

- Evidence base - update on progress with further requirements
- Budget overview and forecast for 2022
- Sign off of Community Consultation and Engagement Strategy
- Overview of Consultation and Engagement Programme, including:
 - Feedback from events held
 - Autumn update leaflet for residents
 - Feedback from surveys to date